

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE
REGULAR MEETING MINUTES**

BERKELEY CITY COUNCIL SPECIAL MEETING MINUTES

**Thursday, June 13, 2019
2:00 PM**

2180 Milvia Street, 6th Floor - Redwood Room

Committee Members:

Councilmembers Rashi Kesarwani, Cheryl Davila, and Lori Droste

Roll Call: 2:04 p.m. Councilmember Davila absent.

Public Comment on Non-Agenda Matters – 0 speakers.

Minutes for Approval

Draft minutes for the Committee's consideration and approval.

1. Minutes - May 23, 2019

Action: M/S/C (Kesarwani/Droste) to approve the minutes of May 23, 2019.

Vote: Ayes – Kesarwani, Droste; Noes – None; Abstain – None; Absent – Davila.

Councilmember Davila present at 2:08 p.m.

Action: M/S/C (Droste/Kesarwani) to reconsider the approval of the minutes of May 23, 2019.

Vote: All Ayes.

Action: M/S/C (Droste/Kesarwani) to approve the minutes of May 23, 2019.

Vote: Ayes – Kesarwani, Droste; Noes – None; Abstain – Davila; Absent – None.

Meeting scheduling

Action: M/S/C (Droste/Davila) to cancel the meeting of June 27, 2019, and to cancel all meetings during the City Council summer recess July 24-September 9, 2019.

Vote: All Ayes.

Committee Action Items

The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four minutes.

Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.

2. Voluntary Time Off on Statewide Election Days for City Employees *(Item contains revised material)*

From: Councilmembers Robinson, Davila, and Hahn

Referred: March 11, 2019

Due: September 15, 2019

Recommendation: Refer the City Manager to designate Statewide Election Days as VTO days, and refer to the 2x2 Committee to discuss coordinating City and District policy on holidays, and in particular, Election Day.

Financial Implications: See report

Contact: Rigel Robinson, Councilmember, District 7, 981-7170

Action: 0 speakers. Continued to July 11, 2019.

3. City Manager's Funding Recommendations for the FY 2020 and FY 2021 Biennial Budget *(Item contains supplemental materials)*

From: City Manager

Recommendation: Discuss and provide comments on the City Manager's FY 2020 and FY 2021 Proposed Biennial Budget funding recommendations

Financial Implications: See report

Contact: Teresa Berkeley-Simmons, Budget Manager, 981-7000

Action: 1 speaker. Discussion held. M/S/C (Droste/Kesarwani) to accept the FY 2020 Annual Appropriations Ordinance Report and the FY 2020 & FY2021 Biennial Budget Adoption report as submitted by the Budget Manager.

The Committee made the following recommendations for the Budget process in the future:

- Embed Budget Referrals into Council items so they are automatically referred (if applicable)
- Move the budget process back at least one month to give the Budget & Finance Policy Committee more time to review and make recommendations
- Move the RRV process and deadlines ahead of the budget process.

Unscheduled Items

These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.

- None

Items for Future Agendas

- **Discussion of items to be added to future agendas**

Councilmember Droste absent at 3:45 p.m.

Adjournment

Action: M/S/C (Kesarwani/Davila) to adjourn the meeting.

Vote: Ayes – Kesarwani, Davila; Noes – None; Abstain – None; Absent – Droste.

Adjourned at 3:47 p.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on June 13, 2019.

April Richardson, Assistant City Clerk