



# DRAFT ACTION MINUTES

## Transportation Commission

### Regular Meeting

November 21, 2019

City Corporation Yard, Building A  
Willow Room  
1326 Allston Way  
Berkeley, CA 94702

Thursday  
November 21, 2019  
7:00 PM

#### A. PRELIMINARY BUSINESS

1. Call to Order  
Meeting called to order by Chair Lathbury at 7:00 pm
2. Roll Call  
Commissioners present: Anthony Bruzzone, Barnali Ghosh, Beverly Greene, Vivek Hutheesing, Daniel Lathbury, Karen Parolek, Terry Taplin, Sofia Zander  
Commissioners absent: Andy Garcia  
Staff present: Andrew Brozyna, Farid Javandel, Eric Anderson, Ken Jung
3. Public Comment on items not on the Agenda – no action
4. Approval of Draft Action Minutes of **October 17, 2019**  
**Action:** It was Moved/Seconded (Bruzzone/Zander) to approve the Minutes of October 17, 2019 as written.  
Ayes: Bruzzone, Ghosh, Greene, Hutheesing, Lathbury, Parolek, Zander  
Noes: None  
Absent: Garcia, Taplin  
**Motion carried 7-0-0-2.**
5. Approval and Order of Agenda  
**Action:** It was M/S/C (Bruzzone, Parolek) to modify the Agenda to hear the subcommittee report on undergrounding utilities between items B1 and B2.  
Ayes: Bruzzone, Ghosh, Greene, Hutheesing, Lathbury, Parolek, Zander  
Noes: None  
Absent: Garcia, Taplin  
**Motion carried 7-0-0-2.**
6. Update on Administration/Staff  
The Transportation Division hired one Traffic Engineering Inspector. Transportation is currently recruiting for the positions of Administrative Assistant, Associate Traffic Engineer, and Associate Civil Engineer (2 positions). The associate Planner and Traffic Engineering Assistant positions are vacant.
7. Announcements: Introduction of new Transportation Commissioners Terry Taplin and Vivek Hutheesing

## **B. DISCUSSION/ACTION ITEMS**

### **1. Measure T1**

Public Works Deputy Director Andrew Brozyna gave a presentation and update on Phase 1, and provided information about the Phase 2 Public Process. No action.

### **Item C.1. (reordered) Utility Undergrounding Update**

Transportation Commissioner Anthony Bruzzone and former Public Works Commissioner Ray Yep provided an update on the Utility Undergrounding Subcommittee report referred to the Transportation Commission by the Public Works Commission. The Public Works Commission reviewed the report and voted its approval on November 7, 2019 to forward a completed progress report to City Council. The PWC also agreed that the original Council referral be deemed concluded. The Disaster and Fire Safety Commission will have this report on their agenda on December 4, 2019, and the Phase 3 subcommittee will have this report on their agenda on 12/5. The planned evaluation has yet to be completed. The Transportation Commission will review this report and table it for action at a future meeting. No Action.

### **2. Vision Zero**

Eric Anderson, Vision Zero Senior Planner for the Transportation Division, gave a presentation on the Vision Zero Action Plan.

9:21 pm: **Action:** It was M/S (Bruzzone/Zander) to extend the meeting to 9:50 pm.  
Ayes: Bruzzone, Ghosh, Greene, Hutheesing, Lathbury, Parolek, Taplin, Zander  
Noes: None  
Absent: Garcia  
**Motion carried 8-0-0-1.**

9:50 pm: **Action:** It was M/S (Ghosh/Bruzzone) to extend the meeting to 10:15 pm.  
**Motion carried 8-0-0-1.**

**Action:** It was M/S (Ghosh/Parolek) that the Transportation Commission recommend the draft Vision Zero Action Plan, as revised and with added language from Chair Donald Lathbury, for approval by the Berkeley City Council. The added language is as follows:

*“The Transportation Commission recommends that the Vision Zero Action Plan be approved by the Berkeley City Council with the following concerns explicitly incorporated into the final plan:*

- *Vision Zero prioritization is engineering first, education second, and enforcement last, only when necessary, and with the best possible data.*
- *To the extent enforcement is recalibrated, it should be focused in areas where engineering and education have already been implemented.”*

**3. Railroad Quiet Zone Project**

Ken Jung, TranSystems gave a presentation on project background, current project status, and findings, and described the scope of the quiet zone options. The Commissioners discussed the difficulty and challenges of implementing a railroad quiet zone, and indicated that if a quiet zone is not feasible then, as a minimum, they would like this project to improve pedestrian and bicycle safety at railroad crossings.

10:06 pm: **Action:** It was M/S (Bruzzone/Ghosh) to extend the meeting until 10:30 pm.  
**Motion carried 8-0-0-1.**

**Action:** It was M/S/C (Bruzzone/Ghosh) to extend the meeting until 10:45 pm.

**Action:** It was M/S/C (Bruzzone/Ghosh) to extend the meeting until 10:50 pm.

**C. INFORMATION ITEMS AND SUBCOMMITTEE REPORTS**

1. Subcommittee Reports (Verbal Reports from Subcommittees, Liaisons to PWC, COD, and goBerkeley Advisory Group)

The Pedestrian subcommittee reviewed the Pedestrian Plan.

The Transit First subcommittee met to review the scope of work for Transit Reliability. The next meeting is on January 23, 2020.

2. Council Summary Actions 2019
3. Link to Council and Agenda Committee Agendas and Minutes  
<http://www.ci.berkeley.ca.us/citycouncil/>
4. TC Mission Statement
5. TC Work Plan

**D. COMMUNICATIONS**

*(Received at 11/21/19 meeting)*

1. Ken Jung, Associate Civil Engineer, Transportation Division – PowerPoint: Railroad Crossing Safety Improvement/Quiet Zone Project

**E. FUTURE AGENDA ITEMS**

Transit-First Implementation Plan and Report from Subcommittee – January 23, 2020	Pedestrian Plan – January 2020
Undergrounding Utilities subcommittee report to Council with Public Works Commission	

**F. ADJOURNMENT**

**Action:** It was M/S/C (Ghosh/Taplin) to adjourn the meeting at 10:50 pm.

Absent: None

**Motion carried 8-0-0-1.**

Speakers: 4

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