

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE
SPECIAL MEETING MINUTES**

**Monday, May 11, 2020
10:00 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Cheryl Davila and Lori Droste
Alternate: Councilmember Kate Harrison

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/85761580384>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128** and Enter Meeting ID: **857 6158 0384**. If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record. City offices are currently closed and cannot accept written communications in person.

AGENDA

Roll Call: 10:00 a.m. All present.

Public Comment on Non-Agenda Matters: 3 speakers

Minutes for Approval

Draft minutes for the Committee's consideration and approval.

1. Minutes - May 4, 2020

Action: M/S/C (Davila/Arreguin) to approve the minutes of May 4, 2020.

Vote: All Ayes.

Committee Action Items

The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four minutes.

Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.

2. Auditor Recommendation to Determine Purpose, Time Frame, and Amount Before Using Reserves

From: City Auditor

Contact: Jenny Wong, Auditor, (510) 981-6750

Action: 2 speakers. Discussion held. M/S/C (Arreguin/Droste) to move the item with a positive recommendation to the City Council to modify the general fund reserve policy as recommended by the City Auditor with the following amendments:

1. Allow flexibility in the timeframe in which the reserve funds can be used and;
2. Amend the definition of catastrophic reserve to include public health emergencies and pandemics.

Vote: All Ayes.

3. Budget Timeline

From: City Manager

Contact: Teresa Berkeley-Simmons, Budget Manager, (510) 981-7000

Action: 1 speaker. Discussion held. M/S/C (Droste/Arreguin) to schedule Budget and Finance Policy Committee meetings on May 26, June 4, and June 18 at 10:00 a.m., These meetings are in addition to the regularly scheduled meetings on June 11 and June 25, 2020.

Vote: Ayes – Arreguin, Droste; Noes – None; Abstain – Davila; Absent – None.

Committee Action Items

4. Center Street Parking Revenue Bonds

From: City Manager

Contact: Henry Oyekanmi, Finance, (510) 981-7300

Action: 0 speakers. Presentation made and discussion held.

5. Fiscal Year 2021 Budget Update *(Item contains supplemental material from Mayor Arreguin)*

From: City Manager

Contact: Teresa Berkeley-Simmons, Budget Manager, (510) 981-7000

Action: 2 speakers. Presentation made and discussion held

Unscheduled Items

These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.

6. Open West Campus Pool and Martin Luther King Jr. Pool (King pool) to implement the City of Berkeley Shower Program at these locations, and provide the ability for our community to shower during the COVID 19 Pandemic *(Item contains revised materials)*

From: Councilmember Davila (Author)

Referred: March 30, 2020

Due: September 27, 2020

Recommendation: Direct the City Manager to open the West Campus Pool and Martin Luther King Jr. Middle School (King pool) Pool to implement the City of Berkeley Shower Program at these locations. Opening the West Campus Pool and Martin Luther King Jr. Middle School (King pool) pool will provide the ability for our community to shower during the COVID 19 Pandemic, a humane action required during this crisis.

Financial Implications: \$270,100

Contact: Cheryl Davila, Councilmember, District 2, (510) 981-7120

7. Housing Trust Fund Resources

From: City Manager

Contact: Lisa Warhuus, Housing and Community Services, (510) 981-5400

8. Homeless Services Report

From: City Manager

Contact: Dave White, City Manager's Office, (510) 981-7000

9. Review of Council's Fiscal Policies

From: City Manager

Contact: Teresa Berkeley-Simmons, Budget Manager, (510) 981-7000

Items for Future Agendas

- Discussion of items to be added to future agendas

Adjournment

Action: M/S/C (Droste/Arreguin) to adjourn the meeting.

Vote: All Ayes.

Adjourned at 11:58 a.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on May 11, 2020.

April Richardson, Assistant City Clerk

Communications

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA.