

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE  
SPECIAL MEETING MINUTES**

**Wednesday, November 3, 2021  
10:00 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Lori Droste  
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH  
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Government Code Section 54953(e) and the state declared emergency, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. The COVID-19 state of emergency continues to directly impact the ability of the members to meet safely in person and presents imminent risks to the health of attendees. Therefore, no physical meeting location will be available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/83144440922>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128** or **1-877-853-5257 (Toll Free)** and Enter Meeting ID: **831 4444 0922**. If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

# AGENDA

**Roll Call:** 10:03 a.m. All present.

**Public Comment on Non-Agenda Matters** – 5 speakers

## Minutes for Approval

*Draft minutes for the Committee's consideration and approval.*

### 1. Minutes - October 28, 2021

**Action:** M/S/C (Droste/Harrison) to approve the minutes of October 28, 2021.

**Vote:** All Ayes.

## Committee Action Items

*The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.*

*Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.*

### 2. **Budget Referral and Resolution Establishing a Pilot Existing Building Electrification Installation Incentives and Just Transition Program with Pre-Qualified Contractors Meeting Minimum Labor Standards to Assist New Property Owners, Renters and Existing Property Owners with Transition to Zero-Carbon Buildings**

**From:** Councilmember Harrison (Author), Councilmember Bartlett (Co-Sponsor)

**Referred:** May 17, 2021

**Due:** March 1, 2022

**Recommendation:** 1. Adopt a Resolution establishing: a. a referral to Office of Energy and Sustainable Development (OESD) staff to design and launch a two-year Pilot Existing Building Electrification Installation Incentives and “Just Transition” Program, using pre-qualified contractors meeting minimum labor standards to assist new property owners, renters and existing property owners with transition to zero-carbon buildings, with a preference for assisting households at or below 120% of the Area Median Income; and b. an annual process for the Energy (or successor) Commission and the Facilities, Infrastructure, Transportation, Environment & Sustainability Policy Committee (FITES), in consultation with community and labor groups, to provide input to staff and Council about eligible categories of fund expenditures to maximize equitable emissions reductions and impacts for eligible households while leaving the mechanisms for doing so to staff discretion.

## Committee Action Items

2. Refer to the November, 2021 AAO budget process: \$1,500,000 of general fund monies from excess equity as seed funding for the two-year pilot, inclusive of staff costs, for FY 2022.

**Financial Implications:** See report

Contact: Kate Harrison, Councilmember, District 4, (510) 981-7140

**Action:** 15 speakers. M/S/C (Arreguin/Harrison) to send the item to Council with a qualified positive recommendation including the following amendments:  
Recommendation 2. That part of the recommended funding source is American Rescue Plan dollars and;

Recommendation 1a. Modifying the end of the last sentence to “with a preference first for affordable housing projects and assisting households at or below 120% the area median income.”

**Vote:** Ayes – Harrison, Arreguin; Noes – None; Abstain – Droste; Absent - None.

### 3. Cash v. Accrual Basis Accounting

**From:** City Manager

Contact: Henry Oyekanmi, Finance, (510) 981-7300

**Action:** 3 speakers. Presentation made and discussion held.

### 4. Discussion and Development of Criteria and Timing for AAO Process

**From:** Mayor Arreguin

Contact: Jesse Arreguin, Mayor, (510) 981-7100

**Action:** 2 speakers. Discussion held. Item continued to next meeting on November 16, 2021.

## Unscheduled Items

*These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.*

### 5. Review of Council's Fiscal Policies

**From:** City Manager

Contact: Rama Murty, Budget Office, (510) 981-7000

## Items for Future Agendas

- Discussion of items to be added to future agendas

## Adjournment

Councilmember Droste absent at 12:27 p.m.

**Action:** M/S/C (Arreguin/Harrison) to adjourn the meeting.

**Vote:** Ayes – Harrison, Arreguin; Noes – None; Abstain – None; Absent - Droste.

Adjourned at 12:40 p.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on November 3, 2021.

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April Richardson, Assistant City Clerk

### **Communications**

*Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or [policycommittee@cityofberkeley.info](mailto:policycommittee@cityofberkeley.info).*