

**BERKELEY CITY COUNCIL BUDGET & FINANCE COMMITTEE
SPECIAL MEETING MINUTES**

**Thursday, December 9, 2021
9:30 AM**

Committee Members:

Mayor Jesse Arreguin, Councilmembers Kate Harrison and Lori Droste
Alternate: Councilmember Rashi Kesarwani

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH
VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Government Code Section 54953(e) and the state declared emergency, this meeting of the City Council Budget & Finance Committee will be conducted exclusively through teleconference and Zoom videoconference. The COVID-19 state of emergency continues to directly impact the ability of the members to meet safely in person and presents imminent risks to the health of attendees. Therefore, no physical meeting location will be available.

To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL - <https://us02web.zoom.us/j/85645644101> If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen.

To join by phone: Dial **1-669-900-9128** or **1-877-853-5257 (Toll Free)** and Enter Meeting ID: **856 4564 4101**. If you wish to comment during the public comment portion of the agenda, press *9 and wait to be recognized by the Chair.

Written communications submitted by mail or e-mail to the Budget & Finance Committee by 5:00 p.m. the Friday before the Committee meeting will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

AGENDA

Roll Call: 9:35 a.m.

Present: Harrison, Arreguin

Absent: Droste

Public Comment on Non-Agenda Matters – 2 speakers

Councilmember Droste present at 9:40 a.m.

Minutes for Approval

Draft minutes for the Committee's consideration and approval.

1. Minutes - November 16, 2021

Action: M/S/C (Arreguin/Harrison) to approve the minutes of November 16, 2021.

Vote: All Ayes.

Committee Action Items

The public may comment on each item listed on the agenda for action as the item is taken up. The Chair will determine the number of persons interested in speaking on each item. Up to ten (10) speakers may speak for two minutes. If there are more than ten persons interested in speaking, the Chair may limit the public comment for all speakers to one minute per speaker.

Following review and discussion of the items listed below, the Committee may continue an item to a future committee meeting, or refer the item to the City Council.

2. FY 2021 Year-End and FY 2022 First Quarter Budget Update

From: City Manager

Contact: Rama Murty, Budget Office, (510) 981-7000

Action: 10 speakers. Presentation made and discussion held. Item continued to next meeting on December 13, 2021.

3. Amendment: FY 2022 Annual Appropriations Ordinance

From: City Manager

Contact: Rama Murty, Budget Office, (510) 981-7000

Action: 3 speakers. Presentation made and discussion held. Item continued to next meeting on December 13, 2021.

Committee Action Items

4. Council Budget Referrals and AAO Discussion

From: City Manager

Contact: Rama Murty, Budget Office, (510) 981-7000

Action: Items 3 & 4 were discussed together.

5. FY 2021 Fourth Quarter Investment Report: Ended June 30, 2021

From: City Manager

Referred: November 30, 2021

Due: May 24, 2022

Contact: Henry Oyekanmi, Finance, (510) 981-7300

Item moved to Unscheduled and continued to the next meeting on December 13, 2021.

6. Discussion and Development of Criteria and Timing for AAO Process

From: Mayor Arreguin

Contact: Jesse Arreguin, Mayor, (510) 981-7100

Item moved to Unscheduled and continued to the next meeting on December 13, 2021.

7. Review of Council's Fiscal Policies

From: City Manager

Contact: Rama Murty, Budget Office, (510) 981-7000

Item moved to Unscheduled and continued to the next meeting on December 13, 2021.

Committee Action Items

8. **Proposal to Allocate Revenues Generated by the Transient Occupancy Tax in the Waterfront Area to the Marina Fund to Avoid Insolvency, Rebuild its Fund Balance and to Stabilize its Finances**
From: Parks and Waterfront Commission
Referred: November 16, 2021
Due: May 10, 2022
Recommendation: That Council adopt a Resolution adopting a policy that all Transient Occupancy Taxes (TOT hotel tax) generated at the Berkeley Waterfront be allocated to the City's Marina Enterprise Fund. All other property, sales, utility users, and parking taxes; as well as business license and franchise fees, would continue to be allocated to the City's General Fund.
Policy Committee Recommendation: Send the item to Council with a negative recommendation and additionally request a referral to the Budget & Finance Policy Committee to discuss and develop alternative revenue streams for the Marina Fund including a dedicated reserve.
On November 16, 2021, the City Council adopted the Policy Committee recommendation and the item was referred back to the Budget & Finance Committee.
Financial Implications: See report
Contact: Roger Miller, Commission Secretary, (510) 981-6700

Item moved to Unscheduled and continued to the next meeting on December 13, 2021.

Unscheduled Items

These items are not scheduled for discussion or action at this meeting. The Committee may schedule these items to the Action Calendar of a future Committee meeting.

9. **Report and Discussion of Federal Infrastructure Bills and Availability to Local Governments**
From: City Manager
Contact: Dee Williams-Ridley, City Manager, (510) 981-7000

Items for Future Agendas

- **Discussion of items to be added to future agendas**

Adjournment

Action: M/S/C (Droste/Harrison) to adjourn the meeting.
Vote: All Ayes.

Adjourned at 11:24 a.m.

I hereby certify that this is a true and correct record of the Budget & Finance Committee meeting held on December 9, 2021.

April Richardson, Assistant City Clerk

Communications

Communications submitted to City Council Policy Committees are on file in the City Clerk Department at 2180 Milvia Street, 1st Floor, Berkeley, CA, and are available upon request by contacting the City Clerk Department at (510) 981-6908 or policycommittee@cityofberkeley.info.