



Elmwood BID Advisory Board

DRAFT ELMWOOD BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD
Minutes

Location: Cypress Room, 1st floor, 2180 Milvia St Berkeley CA
Date: Friday, September 8, 2023
Time: 9am

Attendance

- Commissioners present: Andrew Han, Sabra Stepak, Michael Berne, Kara Hammond
- Commissioner(s) absent: None
- Staff present: Eleanor Hollander, Office of Economic Development, Eric Panzer, Council District 8.

- I. Welcome and Introductions.** Meeting called to order at 9:05am.
- II. Public Comment.** Discussion was held about the communications from the Elmwood Merchants Assn, website and meeting notifications will be updated and improved. The group meets monthly on the 3rd Fridays at 9:30am.
- III. Review and Approve Minutes from September 30, 2022 meeting.** Mr. Han made a motion, seconded by Mr. Berne to approve the minutes as presented, and the motion passed unanimously.
- IV. Commission Chair Appointments.** Ms. Stepak made a motion, seconded by Mr. Berne to appoint Mr. Han Chair and Mr. Berne Vice Chair for 2024, and the motion passed unanimously.
- V. Review and Approve Elmwood BID Annual Report and Budget and Expansion for 2024.** Mr. Han made a motion, seconded by Ms. Stepak to approve the annual report, budget and expansion for 2024, and the motion passed unanimously.
- VI. Adopt 2024 Meeting Calendar: Feb. 9, July 19, Sep. 20.** Mr. Berne made a motion, seconded by Mr. Han to approve the 2024 meeting calendar (with meetings at 9am in the Elmwood), and the motion passed unanimously.
- VII. Chair's Report.** Mr. Han reviewed the annual report for 2023 and budget

for 2024, discussed the expansion work, including the meeting co-hosted by D8 and the Elmwood Merchants. The meeting was well attended and included the covered areas including College/Alcatraz, College/Derby, and along Ashby including Alta Bates. The group discussed how the boundaries would be expanded in 2024, and those areas would receive BID services in 2024, but the new areas would not be charged fees on the business license renewals until 2025. Mr. Han reviewed the movie nights in October 2022 and Spring 2023 (with 60+ in attendance) and discussed the plans for a music fest in 2024. Many appreciated the new smart space program now in place in the Elmwood. And others discussed the need for extra cleaning at the corner of Russell and College.

VIII. Secretary's Report. None.

IX. Adjournment. Mr. Han made a motion, seconded by Ms. Stepak, to adjourn, and the motion passed unanimously. The meeting adjourned at 10:08 am.



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