



TRANSPORTATION and INFRASTRUCTURE COMMISSION
REGULAR MEETING
DRAFT MINUTES

Thursday, March 21st, 2024, 6:15 pm

North Berkeley Senior Center
1901 Hearst Avenue
Berkeley, CA, 94709

A. PRELIMINARY BUSINESS

1. Call to order

6:23 pm: Chair Fixler called the meeting to order.

2. Roll call

6:24 pm:

Commissioners Present: Alison Bernstein, Bruce Chamberlain, Noelani Fixler, Barnali Ghosh, Adrian Leung, Liza Lutzker (arrived at 6:54 pm), Karen Parolek, Rick Raffanti, Ray Yep

Excused: Kim Walton

Commissioners Absent: None

Staff Present: Wahid Amiri, Hamid Mostowfi, Ron Nevels, Noah Budnick

3. Public comment on items not on the agenda

6:25 pm: One public comment.

4. Approval of minutes from February 15th, 2024

6:28 pm Action: It was Moved / Seconded (Ghosh / Yep) to approve the minutes with the following correction: Change "Commissioner" Parolek to "Vice Chair" Parolek.

6:28 pm: Vote:

Ayes: Fixler, Ghosh, Leung, Parolek, Yep

Noes: None

Abstain: Bernstein, Chamberlain

Absent: Lutzker, Walton

Recused: None

7:05 pm Motion passed 5-0-2-2-0

5. Approval and Order of Agenda

6:29 pm: No changes suggested. Commissioners and staff introduced themselves to new commissioners Bernstein and Chamberlain.

6. Update on administration and staff

6:41 pm: Transportation Manager Hamid Mostowfi provided updates and answered Commissioner questions about the Transportation Division's vacancy rate, hiring, Southside Complete Streets Project and the I-80/Gilman pedestrian and bicyclist bridge. Engineering Manager Ron Nevels provided updates and answered Commissioner

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questions about the Engineering Division's hiring and vacancy rate. Deputy Director Amiri provided updates and answered Commissioner questions about expanding the City's shared bike and scooter program.

7. Announcements

7 pm: Vice Chair Parolek announced that the Commission on Aging hosted a presentation on transportation services for people over 70 and for disabled people.

B. DISCUSSION / ACTION ITEMS

1. 2024 Commission work plan

7:02 pm: Commissioners discussed the Commission's 2024 work plan.

7:02 pm: One public comment.

7:05 pm: Commissioners discussed the Commission's 2024 work plan.

8:11 pm: Commissioners took a break.

8:22 pm: Meeting resumed.

9:13 pm Action: It was Moved / Seconded (Parolek / Ghosh) to approve the Commission's 2024 work plan and subcommittees as follows and to keep the current Commission liaisons until they are reassigned:

Priority subcommittees:

1. Bike Plan update – Fixler, Lutzker, Parolek
2. Watershed Management Plan – Yep, Bernstein, Ghosh
3. Vision Zero – Lutzker, Ghosh, Leung
4. Paving Policy – Chamberlain, Bernstein, Parolek

Required responsibilities:

1. Review 5 year paving plan as needed
2. Review ACTC / MTC grant proposals as needed
3. Review funding measures implementation as needed

Project review:

1. BART sites development

Other work:

1. Vision 2050 presentation – Yep, Parolek
2. BerkDOT presentation – Lutzker, Ghosh

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9:14 pm: Vote:

Ayes: Bernstein, Chamberlain, Fixler, Ghosh, Leung, Lutzker, Parolek, Yep
Noes: None
Abstain: None
Absent: Walton
Recused: None

9:14 pm Motion passed 8-0-0-1-0

C. INFORMATION ITEMS AND SUBCOMMITTEE REPORTS

Subcommittee reports & assignments: verbal reports form subcommittees

9:15 pm: Commissioners provided reports:

Commissioner Lutzker reported that the Fair and Impartial Policing Ad Hoc Subcommittee met about police traffic data.

Vice Chair Parolek reported back from the Disaster and Fire Commission meeting that the commission is working to create a street trauma prevention program; an important connection to Vision Zero.

Commissioner Ghosh reported that the last BART train car from the 1970s will make its final run; music at BART; Scott Weiner introduced Senate bill to review ballot initiatives on transportation funding.

Vice Chair Parolek asked if there were any objections to her continuing to represent the Transportation and Infrastructure Commission at the next Disaster and Fire Commission meeting on the same street trauma prevention program. There were no objections.

D. COMMUNICATIONS

E. FUTURE AGENDA ITEMS

9:25 pm: Vice Chair Parolek proposed that the Commission consider making a recommendation to the City Council to support Disaster and Fire Commission's work to develop a street trauma response program.

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E. ADJOURNMENT

9:27 pm: It was Moved / Seconded (Ghosh / Berstein) to close the meeting

9:27 pm: Vote:

Ayes: Bernstein, Chamberlain, Fixler, Ghosh, Leung, Lutzker, Parolek, Yep

Noes: Noe

Abstain: None

Absent: Walton

Recused: None

9:27 pm Motion passed 8-0-0-1-0

The next meeting of the Transportation and Infrastructure Commission is scheduled for Thursday, April 18th, 2024 at 6:15 pm, at the North Berkeley Senior Center, 1901 Hearst Ave, Berkeley, CA 94709.

Administrative Procedures

From the City of Berkeley Commissioners' Manual, 2019 Edition, page 70 regarding minutes:

Although the Brown Act does not require minutes, except for closed sessions, the Commissioners' Manual does require minutes of commission meetings but not for subcommittee meetings. When required, minutes are limited to action minutes only. Minutes are unofficial until approved by the commission. The minutes are converted to PDF and posted on the City's website.

The secretary shall keep an accurate record of the commission's proceedings and transactions. The secretary shall provide action minutes similar to those provided to the Council by the City Clerk. Action minutes list the date, time, and place of the meetings; the staff in attendance; the commissioners present and absent; and a clear and concise description of final actions taken. Approved motions are indicated by "moved, seconded, and carried" and include a breakdown of the vote. The vote breakdown includes the commissioners voting yes, no, abstain, absent, recused, and reason for recusal. Reasons for making a motion, debate, content of public comments, and audience reaction are not to be included.

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