



Elmwood BID Advisory Board

DRAFT ELMWOOD BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD
Minutes

Location: 2947 College Ave, Rear Outdoor Parking Lot, Berkeley, CA 94705
Date: Friday, September 20, 2024
Time: 9am

Attendance

- Commissioners present: Andrew Han, Kara Hammond, Sabra Stepak
- Commissioner(s) absent: Michael Berne
- Staff present: Kieron Slaughter, Office of Economic Development

I. Welcome and Introductions. Meeting called to order at 9:05 am.

II. Public Comment. No comments.

III. Review and Approve Minutes from July 19, 2024 meeting. Ms. Hammond made a motion, seconded by Ms. Stepak to approve the minutes as presented, and the motion passed unanimously.

IV. Review and Approve a letter to Public Works regarding infrastructure and maintenance improvements in the Elmwood District including but not limited to:

- a. Improved and consistent signage directing cars to the Russell parking lot. The current signs are outdated and not easily visible to drivers (most current signs are in blue now)
- b. Removal and relocation of the existing AC Transit Bus Shelter in front of Anton Salon. Bus bench shall remain.
- c. Need crosswalk signs on College/Webster northbound. The southbound crosswalk sign is located too high on a lamp post making it difficult to see from driver's vantage point
- d. Repair of potholes in the Russell parking lot - has not been resurfaced in over 30 years
- e. Repair the drain behind Your Basic Bird building which pools during the rainy season
- f. Restriping crosswalk/intersection along College Avenue - not highly visible now.
- g. Need signage in Russell parking lot warning people not to leave their

- valuables - frequent smash and grab in the lot
- h. Paint lamp posts
- i. Tree well maintenance - currently the weeds are out of control

Ms. Hammond made a motion, seconded by Ms. Stepak to approve item and the motion passed unanimously.

- V. Chair's Report.** Mr. Han provided a report which included a summary of meeting with Councilmember Humbert, Public Works and other City staff.
- VI. Secretary's Report.** Mr. Slaughter provided with details of the International Downtown Association conference in Seattle, WA
- VII. Adjournment.** Ms. Hammond made a motion, seconded by Mr. Berne, to adjourn, and the motion passed unanimously. The meeting adjourned at 9:47 am.



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