Planning & Development Department
Land Use Planning Division

Action Minutes

Zoning Adjustments Board
Thursday, January 9, 2025, 2023 - 7:02 PM

Preliminary Matters:

Roll Call:
Commissioners Present: Ali Kashani (Mayor Appointee), Yes Duffy (Chairperson, District 1), Kimberly Gaffney (Vice Chairperson, District 2), Michael Thompson (District 3), Todd Jersey (District 4) Shannon Allen (District 5), Charles Kahn (District 6), Brandon Yung (District 7), Debra Sanderson (District 8)

Staff Present: Anne Hersch (Secretary), Sharon Gong (Secretary), Vicky Schlepp (Clerk), Nilu Karimzadegan, Waqar Shah.

Ex Parte Communication Disclosures: None

Land Acknowledgement

Public Comment on Non-Agenda Items:
Speakers – 1

Agenda Changes: None

Consent Calendar

1. **Approval of Action Minutes from December 12, 2024**

   Recommendation: APPROVE

   Motion / Second: Y. Duffy / K. Gaffney
   Vote: 8-0-1-0-0 (Abstain: A. Kashani)
   Action: Approved

Action Calendar

2. 1048 Keith Avenue – Continued from September 26, 2024 and October 10, 2024

Application:	**Use Permit #ZP2024-0014** to demolish a 2,760-square-foot single-family dwelling, and construct a two-story (25 feet tall), 3,600-square-foot single-family dwelling within the rear setback and parking pad in the front setback.
Zoning:	Single-Family Residential – Hillside Overlay (R-1H) District
CEQA Recommendation:	Categorically exempt pursuant to CEQA Guidelines Section 15303 ("New Construction or Conversion of Small Structures")
Applicant/Owner:	Lindsay Newman, 1048 Keith Avenue, Berkeley, CA 94708
Staff Planner:	Waqar Shah, wshash@berkeleyca.gov, (510) 981-7469
Recommendation:	**APPROVE** Use Permit # ZP2024-0014 pursuant to Section 23.406.040(D)
Motion / Second:	**S. Allen / A. Kashani**
Vote:	**6-1-2-0-0 (No: D. Sanderson; Abstain: M. Thompson, T. Jersey)**
Action:	**Approved**

Subcommittee Reports:
DRC – Commissioner Gaffney reported there will be a DRC meeting next week and she can provide a report at the next meeting.

Staff Communications:
- Land Use Manager Anne Hersch announced Sharon Gong has been promoted to Principal Planner and she is now ZAB Secretary and will secretary the meetings once a month.
- ZAB Chairperson Yes Duffy provided a reminder that the role of Chair and Vice-Chair is due to expire and a new Chair and Vice-Chair will need to be voted in at the next meetings.
- Land Use Manager Anne Hersch informed ZAB that SPUR will host a talk on January 29, 2025 at 5:30pm on the recently approved North Berkeley BART and El Cerrito Plaza BART station housing developments.

Adjourn: 8:45 PM; Motion / Second: Y. Duffy / K. Gaffney; Vote: 9-0-0-0-0

Members of the Public:
Present: 35
Speakers: 15

Sharon Gong, Principal Planner
Co-Secretary of the Zoning Adjustments Board