



POLICE ACCOUNTABILITY BOARD
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 5, 2025
6:30 P.M.

Board Members

Joshua Cayetano (Chair)
Kitty Calavita
John Moore III

Leah Wilson (Vice-Chair)
Juliet Leftwich
Alexander Mozes

David Williams

MEETING LOCATION

Office of the Director of Police Accountability
1900 Addison Street, Floor 3
Berkeley, CA 94704

AGENDA

1. CALL TO ORDER AND ROLL CALL (2 MINUTES)

Present: Board Member Joshua Cayetano (Chair)
Board Member Leah Wilson (Vice Chair)
Board Member Kitty Calavita
Board Member Juliet Leftwich
Board Member Alexander Mozes

Absent: Board Member John Moore¹
Board Member David Williams²

ODPA Staff: Hansel Aguilar, Director of Police Accountability
Syed Mehdi, Data Analyst

¹ Board Member Moore was marked as absent as he did not attend the meeting pending clarification on his status as a Board Member.

² Board Member Williams is on a leave of absence.

BPD Staff: Jose Murillo, Policy Analyst
Nyia Grissam, Administrative Analyst
Deputy Chief Tate
Lieutenant Rego

CAO Staff: DCA Mattes

CMO Staff: Tasha Tervalon, Interim Deputy City Manager
Peter Radu, Assistant to the City Manager
Mike St. Pierre, Animal Care Services Manager

2. APPROVAL OF AGENDA (2 MINUTES)

Motion to approve the agenda.

Moved/Second (Leftwich/Wilson) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

3. PUBLIC COMMENT (TBD)

0 Physically Present Speaker(s)

0 Virtually Present Speaker(s)

4. APPROVAL OF MINUTES (5 MINUTES)

a. Minutes for the Regular Meeting of January 8, 2024

Motion to approve the minutes for the regular meeting of January 22, 2024

Moved/Second (Leftwich/Wilson) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

5. ODPa STAFF REPORT (10 MINUTES)

Director Aguilar shares updates about the annual report, ODPa newsletter³, upcoming focus groups, trainings and conferences and the launching of the ODPa LinkedIn page⁴.

DCM Tervalon shares updates.

³ See ODPa Newsletter here:

<https://berkeleyca.gov/sites/default/files/documents/ODPA%20Newsletter%20Vol.%201.pdf>

⁴ See ODPa LinkedIn page here: <https://www.linkedin.com/company/office-of-the-director-of-police-accountability/>

6. CHAIR AND BOARD MEMBERS' REPORTS (10 MINUTES)

Chair Cayetano reports on his meetings with various Councilmembers regarding nominations to serve on the PAB. He reports the upcoming nominations of three members. Board Member Mozes announces his upcoming resignation from the PAB.

7. CHIEF OF POLICE'S REPORT (10 MINUTES)

Deputy Chief Tate shares cases of interest, community engagement/department events, staffing, training, and other items.

8. SUBCOMMITTEE REPORTS (10 MINUTES)

PAB Subcommittees report on their activities. The following actions were taken:

Motion to disband the Conflict of Interest Subcommittee.

Moved/Second (Leftwich/Wilson) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

Motion to combine the Budget & Metrics Subcommittee with the Outreach & Engagement Subcommittee.

Moved/Second (Wilson/Leftwich) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

9. NEW BUSINESS (1 HOUR)

- a. Discussion and action on the acquisition of fixed video surveillance cameras by the Berkeley Animal Care Services (BACS)⁵ per Berkeley Municipal Code Section 2.99.030(2) (ODPA) – (15 Minutes)

Motion to recommend approval of the surveillance technology acquisition report and use policy.

Moved/Second (Wilson/Cayetano) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

⁵ Presented by Peter Radu, Assistant to the City Manager, and Mike St. Pierre, Animal Care Services Manager

- b. Presentation of Policy Review 2023-PR-0003 (Wilson) – (15 Minutes)

Motion to accept the recommendations presented in Policy Review 2023-PR-0003.

Moved/Second (Calavita/Leftwich) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

- c. 2025 PAB Strategic Planning Session Recap and next steps⁶ - (10 Minutes)

Director Aguilar and Policy Analyst Murillo summarize the PAB's discussion at their 2025 Strategic Planning Session. No action taken.

- d. Discussion and Action on the PAB's proposed procedure for the BPD to submit all newly adopted and revised departmental policies to the PAB, per Section 125(17) of the Berkeley City Charter⁷ (Cayetano) – (15 Minutes)

Motion to accept proposed policy submission process and forward to the Chief.

Moved/Second (Calavita/Wilson) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

- e. Discussion and action on the PAB's review of the BPD's Mutual Aid Agreements⁸ with other law enforcement agencies (ODPA) – (15 Minutes)
- i. Development of Prioritization Method
 - ii. Identification of Agreements for Review

The PAB discussed their desired criteria for reviewing the mutual aid agreements and request additional information from staff regarding the drafting process for mutual aid agreements. No action taken.

⁶ The PAB's February 1, 2025 Special Meeting Materials can be found here:

https://berkeleyca.gov/sites/default/files/legislative-body-meeting-attachments/2025-02-01%20PAB%20Special%20Meeting%20Packet_Final.pdf

⁷ Berkeley City Charter Section 125(17): [https://berkeley.municipal.codes/Charter/125\(17\)](https://berkeley.municipal.codes/Charter/125(17))

⁸ For a complete list of the BPD's MOUs, please visit:

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:3a637aa7-7359-45a1-81ed-dee245c93f83>

10. PUBLIC COMMENT (TBD)

0 Physically Present Speaker(s)

0 Virtually Present Speaker(s)

11. CLOSED SESSION

CLOSED SESSION ITEMS

Pursuant to the Court's order in *Berkeley Police Association v. City of Berkeley, et al.*, Alameda County Superior Court Case No. 2002-057569, the Board will recess into closed session to discuss and act on the following matter(s):

- a. Case Updates and Recommendations Regarding Complaints Received by the ODPa:

Motion to administratively close an informal complaint.

Moved/Second (Leftwich/Cayetano) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Mozes, and Wilson

Noes: None. Abstain: None. Absent: Moore, Williams

END OF CLOSED SESSION

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS (1 MINUTE)

Chair Cayetano announced closed session actions.

13. ADJOURNMENT (1 MINUTE)

Motion to adjourn.

Moved/Second (Leftwich /Wilson). The meeting was adjourned at 8:47pm by unanimous consent.

Minutes Approved On: 02/19/2025

Hansel A. Aguilar, Commission Secretary:

