



Department of Health,  
Housing & Community Services  
Mental Health Commission

## **Berkeley/Albany Mental Health Commission Adopted Minutes – Regular Meeting**

7:00 pm  
North Berkeley SC 1901 Hearst

Regular Meeting  
April 25, 2024

**Members of the Public Present:** Ann Hawkins, Paul Kealoha Blake, Ajay Krishnan, Willie Phillips, Shirley Posey, Shale Well, Margaret Fine (zoom)

**Staff Present:** Katie Hawn, Jeff Buell, Jamie Works-Wright

### **1) Call to Order at 7:07 pm**

Commissioners Present: Monica Jones, Edward Opton, Andrea Prichett, Glenn Turner  
**Absent:** Mary Lee Kimber-Smith,

### **2) Preliminary Matters**

#### **a. Approval of the April 25, 2024 agenda**

M/S/C (Prichett, Jones) So Moved to approve the agenda  
**PASSED**

**Ayes:** Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

#### **b. Public Comment- 2 public comments**

#### **c. Approval of the March 28, 2024 Minutes**

M/S/C (Prichett, Turner) Moved to approve the minutes.  
**PASSED**

**Ayes:** Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

### **3) SCU updates – Katie Hawn**

a. Report was read by Katie Hawn – No Motion Made

### **4) Establishing a process for evaluating complaints by the public and create a subcommittee to work with Bonita House and make recommendations to the Mayor regarding changes that need to be made in police policy to make the SCU successful.**

**M/S/C (Prichett, Jones)** Motion that the chair will write a letter to the city manager's office as well as HHCS director and cc the city council, requesting that a process be created to limit liability for civil suite and the chair will bring back to the Mental Health Commission May meeting.

**PASSED**

**Ayes:** Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

**5) Discussion of the Mental Health Commission's role with respect to the SCU**

No motion Made

**6) Discussion and vote for May's MHC SCU panel**

No motion Made

**7) Mental Health Manager's Report and Caseload Statistics – provided by Jeff Buell**

a. MHC Manager Report April

b. Caseload Statistic April 2024

No Motion Made

**8) Discuss and Ask the Chair to write a letter requesting Jenny Wong and her office to audit the MHD**

M/S/C (Prichett, Turner) Motion that we request that the city auditor Jenny Wong conduct an audit of the Mental Health Division to remind the Chair based on the not being able to access the budget and specific information about programs.

**PASSED**

**Ayes:** Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

**\* M/S/C (Prichett, Jones) \*Motion to extend the meeting by 5 minutes**

**PASSED**

**Ayes:** Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

**9) Discussion and vote re: May is Mental Health Month reading of the Proclamation and tabling opportunities**

No motion made

**10) Update on posting the application to be on the City of Berkeley's, MHC website**

**11) Adjournment**

a. **Youth Subcommittee** – No Motion Made

b. **Membership Subcommittee** - No Motion Made

c. **Evaluation Subcommittee** – No Motion Made

**12) Adjournment – 9:05 PM**

**Minutes submitted by:** \_\_\_\_\_  
Jamie Works-Wright, Commission Secretary