



Human Welfare and Community Action Commission

MINUTES

Wednesday, November 20, 2024

6:00 PM

2180 Milvia Street

Berkeley, CA 94704

Preliminary Matters

1. Roll Call
Present: Behm-Steinberg, Huchting, Lara Cruz, Lippman, Sol
Absent: Bohn, Gaona
Quorum: 4 (Attended: 5)
Staff Present: Mary-Claire Katz, Kat Larrowe.
Public Present: One.
2. Agenda Approval
No changes.

Public Comment: None

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

1. Approve minutes from the 10/16/2024 Regular Meeting (Attachment A) – All
Action: M/S/C (Lippman/Behm-Steinberg) to approve the minutes from the 10/16/24 regular meeting.
Vote: Ayes –Behm-Steinberg, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Bohn, Gaona.
2. Commission Strategic Plan Technical Assistance update (Attachment B) – City Staff
No action taken.
3. Discussion and possible action on Commission Bylaws (Attachment C) – All
No action taken.
4. Discussion and possible action on a draft revised strategic plan and Council item for the HWCAC (Attachment D) – Commissioner Lara Cruz
Action: M/S/C (Lara Cruz/Huchting) to authorize Lara Cruz to create final draft of the strategic plan with edits provided by commissioners.
Vote: Ayes –Behm-Steinberg, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Bohn, Gaona.
5. Review City of Berkeley funded agency Program and Financial reports (Attachment E)
— Staff
 - a. East Bay Community Law Center program and financial reports
No action taken.

Other Discussion Items

6. Discussion and possible action on a Council item regarding the City of Berkeley Single Audit for the year ended June 30, 2023 (Attachment F)– All
No action taken.
7. Discussion and possible action on ADA audits of City programs – Behm-Steinberg
No action taken.
8. Review latest City Council meeting agenda
No action taken.
9. Announcements
No action taken.
10. Future Agenda Items
No action taken.

Adjournment

Action: M/S/C (Lippman/Behm-Steinberg) to adjourn at 8:00 PM in memory of Benten Brown.

Vote: Ayes –Behm-Steinberg, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Bohn, Gaona.

Attachments

- A. Draft Minutes of the 10/16/2024 Meeting
- B. Strategic Planning Handouts
- C. Draft HWCAC Bylaws
- D. Draft revised work plan for the HWCAC
- E. City of Berkeley 2023 Single Audit Draft Council items
- F. Program and financial reports from J-Sei

Review City Council Meeting Agenda at City Clerk Dept. or
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This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

Secretary:

Mary-Claire Katz
Health, Housing & Community Services Department
510-981-5414
mkatz@berkeleyca.gov

Mailing Address:

Human Welfare and Community Action Commission
Mary-Claire Katz, Secretary
2180 Milvia Street, 2nd Floor
Berkeley, CA 94704

Minutes approved on: 1/29/2025
Commission Secretary: Mary-Claire Katz

