



Human Welfare and Community Action Commission

MINUTES

Wednesday, January 29, 2025

6:00 PM

2180 Milvia Street
Berkeley, CA 94704

Preliminary Matters

1. Roll Call
Present: Bohn, Huchting, Lara Cruz, Lippman, Sol
Absent: Behm-Steinberg, Gaona
Quorum: 4 (Attended: 5)
Staff Present: Kat Larrowe.
Public Present: One.
2. Agenda Approval
No changes.
3. Public Comment

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

1. Approve minutes from the 11/20/2024 Regular Meeting (Attachment A) – All
Action: M/S/C (Lippman/Lara Cruz) to approve the minutes from the 11/20/24 regular meeting.
Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Behm-Steinberg, Gaona.
2. Adopt 2025 Commission Meeting Dates (Attachment B) – All
Action: M/S/C (Bohn/Lippman) to adopt the 2025 Commission Meeting Dates with one edit to change the start time to 6:30 PM.
Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Behm-Steinberg, Gaona.
3. Election of low-income representative – All
Action: M/S/C (Lara Cruz/Sol) to elect Rico Marisol as a low-income commissioner.
Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Behm-Steinberg, Gaona.
4. Discussion and possible action on Commission Bylaws (Attachment C) – All
Action: M/S/C (Sol/Bohn) to accept commission edits and for City staff to bring the edited draft bylaws back to the next commission meeting for full commission adoption.
Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Behm-Steinberg, Gaona.
5. Discussion and possible action on a draft revised strategic plan and Council item for the HWCAC (Attachment D) – Commissioner Lara Cruz

No action taken.

6. Review City of Berkeley funded agency Program and Financial reports (Attachment E) – Staff
 - a. Through The Looking Glass program and financial reports
No action taken.

Other Discussion Items

7. Discussion and possible action on a Council item regarding the City of Berkeley Single Audit for the year ended June 30, 2023 (Attachment F)– All
No action taken.
8. Discussion and possible action on ADA audits of City programs – Behm-Steinberg
No action taken.
9. Review latest City Council meeting agenda
No action taken.
10. Announcements
None.
11. Future Agenda Items
No action taken.

Adjournment

Action: M/S/C (Lippman/Lara Cruz) to adjourn at 8:01 PM.

Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent – Behm-Steinberg, Gaona.

Attachments

- A. Draft Minutes of the 11/20/2024 Meeting
- B. 2025 Commission Meeting Dates
- C. Draft HWCAC Bylaws
- D. Draft revised work plan for the HWCAC
- E. City of Berkeley 2023 Single Audit Draft Council items
- F. Program and financial reports from TTLG

Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

Communications

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information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Housing and Community Services Department located at 2180 Milvia Street, 2nd Floor.

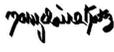
This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

Secretary:

Mary-Claire Katz
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Minutes approved on: 2/19/2025 
Commission Secretary: Mary-Claire Katz