

WUI VEGETATION CODE WORKGROUP

SPECIAL MEETING

Minutes

AUGUST 20, 2025

5:30 PM

Fire Department Division of Training Classroom – 997 Cedar Street

Fire Chief's Representative- Asst. Chief Colin Arnold

Assistant Chief David Winnacker
Richard Illgen
George Perez-Velez

Eric Weaver
Margit Roos-Collins

Note: Assistant Chief Winnacker will be attending remotely from outside the city due to a prior commitment. This location is compliant with the requirements of the Brown Act for teleconferencing, and is located at 3018 Russell Rd., Quantico, VA 22134.

MINUTES

Preliminary Matters

Call to Order: 5:30 pm

Present:

- Assistant Fire Chief, Colin Arnold
- Assistant Fire Chief, David Winnacker (teleconference)
- Eric Weaver
- Richard Illgen
- Margit Roos-Collins
- George Perez-Velez

Approval of the Agenda: N/A

Public Comment on Non-Agenda Matters

Public speakers: 3

AGENDA MATTERS *All Regular agenda matters are for discussion and possible action.*

- 1. Action: Member Introductions**

Written Materials: Preliminary Agenda

Presentation: N/A

- 2. Action/Discussion: Timeline, Scope, Purpose, Goals and Ground Rules**

The group reviewed upcoming deadlines, including the October 2, 2025, recommendation submission to the Fire Chief and the December 31, 2025, City Council mandate for proposed amendments. Members also discussed their working process, collaboration, access to reference documents, related state efforts, and agreed to continue the AMMRs discussion at the next meeting.

Written Materials: Preliminary Agenda

Presentation: N/A

Action: N/A

- 3. Action: Priority Setting & Meeting Schedule**

The group agreed to place review of code language, AMMRs, meeting scheduling, and setting a consistent meeting time on the next agenda. The next meeting will be held on August 27, 2025, at 1:30 PM.

Written Materials: Preliminary Agenda

Presentation: N/A

Action: N/A

WORK GROUP REPORTS

Adjournment:

The meeting was adjourned at 6:30 PM, following a motion by Eric Weaver, seconded by George Perez-Velez, and supported by Richard Illgen.

The next meeting is scheduled for Wednesday, August 27, 2025, at 1:30 PM.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to the Wildland Urban Interface Division of the Berkeley Fire Department, wildfire@berkeleyca.gov 510-981-5620.

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: E-mail addresses, names, addresses, and other contact information are not required but, if included in any communication to a City board, commission, or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission, or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission, or committee for further information.

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at Berkeley Fire Department located at 2100 Martin Luther King Jr. Way Berkeley, CA.

COMMUNICATION ACCESS INFORMATION:

This meeting is being held in a wheelchair-accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

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I hereby certify that the agenda for this regular/special meeting of the Berkeley City's Disaster and Fire Safety Commission was posted at the front of the Division of Training, 997 Cedar Street, as well as on the City's website, three days prior to the scheduled Commission meeting.

**SECRETARY SIGNATURE**

