



POLICE ACCOUNTABILITY BOARD REGULAR MEETING MINUTES

**WEDNESDAY, JUNE 25, 2025
6:30 P.M.**

Board Members

Joshua Cayetano (Chair)	Leah Wilson (Vice-Chair)
Kitty Calavita	Juliet Leftwich
David Williams	Randy Wells
Macharia Edmonds	Joshua Buswell-Charkow

MEETING LOCATION

Office of the Director of Police Accountability
1900 Addison Street, Floor 3
Berkeley, CA 94704

MINUTES

1. CALL TO ORDER AND ROLL CALL AT 6:30 PM

Present: Board Member Joshua Cayetano (Chair)
Board Member Leah Wilson (Vice Chair)¹
Board Member Buswell-Charkow
Board Member Kitty Calavita
Board Member Macharia Edmonds
Board Member Juliet Leftwich
Board Member Randy Wells
Board Member David Williams

Absent: None.

ODPA Staff: Hansel Aguilar, Director of Police Accountability
Syed Mehdi, Data Analyst
Jose Murillo, Policy Analyst

¹ Board Member Wilson participated remotely due to her engagement in official business on behalf of another state agency, which constitutes a qualifying circumstance for remote participation under the "just cause" provision. She joined the meeting at 8:05 PM and was in attendance for more than half of the meeting's duration.

BPD Staff: Daniel Weinberg, Investigative Clerk
Mina Fitzpatrick, YouthWorks Intern
Dunia Ghafori, YouthWorks Intern
Jannat Khan, YouthWorks Intern
Zaniya Lauderdale, YouthWorks Intern
Deputy Chief Tate
Lieutenant Rego

2. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved/Second (Leftwich/Williams) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, and Williams.

Noes: None. Abstain: None. Absent: Wilson.

3. PUBLIC COMMENT

2 Physically Present Speakers

3 Virtually Present Speakers

4. APPROVAL OF MINUTES

a. Minutes for the Regular Meeting of June 11, 2025

Motion to approve the minutes for the Regular Meeting of June 11, 2025

Moved/Second (Calavita/Leftwich) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, and Williams.

Noes: None. Abstain: None. Absent: Wilson.

5. ODPa STAFF REPORT

Director Aguilar reported that the ODPa was assigned five interns through Youthworks² for the summer, and the interns introduced themselves to the PAB. He provided further updates regarding his meeting with Deputy Chief Tate, during which they discussed the transmittal of policy recommendations and expectations for response timelines. Additionally, Director Aguilar noted his meeting with Arlo Malmberg, the BPD's Strategic Planning and Accountability Manager, to discuss the consolidation of the Controlled Equipment and Military Equipment reports. Lastly, he updated the PAB on the ODPa's revised budget, including the freezing of one investigator position and one associate management analyst position.

6. CHAIR AND BOARD MEMBERS' REPORTS

The Chair welcomed the newest Board Member, Buswell-Charkow, and reminded all Board Members of the mandatory training requirements for PAB membership. The Chair reported that he held meetings with the Mayor's Office regarding surveillance technology matters.

² Youthworks provides part-time paid internships for Berkeley youth ages 14–25, offering work experience, training, and professional development opportunities. For more information, please visit: <https://berkeleyca.gov/community-recreation/community-services/youthworks>

Additionally, the Chair and Board Member Leftwich are scheduled to meet with the City Manager on Thursday, June 26. The Chair also engaged with the Chief and Deputy Chief concerning issues related to the sanctuary city policy.

7. CHIEF OF POLICE'S REPORT

Deputy Chief Tate provided updates on cases of interest and recent events, including the Juneteenth festival held on June 15th. She emphasized BPD's commitment to proactive crime prevention. Deputy Chief Tate also reported on staffing challenges due to the City Council-approved hiring freeze. She noted that the equipment report will be distributed by the end of the week, and the MOU compendium is finalized and ready for release. Additionally, she articulated BPD's position on MOUs related to immigration, highlighting the prohibitions in place that safeguard the community.

8. SUBCOMMITTEE REPORTS

The PAB's subcommittees reported on their activities since the last PAB meeting on June 11, 2025.

9. DISCUSSION AND ACTION ITEMS

- a. Discussion and action on new Policy Complaint 2025-PR-0003 in accordance with Section G. "Policy Complaints and Reviews" of the PAB's Standing Rules (ODPA)
 - i. Preliminary Review Report
 - ii. Complainant's Statement
 - iii. Public Comment
 - iv. BPD Statement

The PAB received a preliminary review report from the ODPa and a statement from the complainant, with no additional public comments offered. The BPD provided information regarding the reporting procedures for traffic collisions involving pedestrians. The PAB then deliberated on the appropriate next steps.

Motion to defer acceptance pending the ODPa's current workload assessment of pending policy reviews.

Moved/Second (Leftwich/Edmonds) Motion carried.

Ayes: Calavita, Cayetano, Edmonds, Leftwich, and Williams.

Noes: Buswell-Charkow and Wells. Abstain: None. Absent: Wilson.

- b. Discussion and action on new Policy Complaint 2025-PR-0004 in accordance with Section G. "Policy Complaints and Reviews" of the PAB's Standing Rules (ODPA)
 - i. Preliminary Review Report
 - ii. Complainant's Statement
 - iii. Public Comment
 - iv. BPD Statement
 - v. Review of Select Footage

The PAB received a preliminary review report from the ODPa and a statement from the complainant, with 3 speakers providing public comments (1 physically present and 2 virtually present). The PAB deliberated on the scope of the review.

Motion to accept Policy Complaint 2025-PR-0004 and assign the review to Board Member Calavita

Moved/Second (Calavita/Wells) Motion carried.

Ayes: Calavita, Cayetano, Edmonds, Leftwich, Wells, and Williams.

Noes: Buswell-Charkow. Abstain: None. Absent: Wilson.

- c. Discussion and action on new Policy Complaint 2025-PR-0005 in accordance with Section G. "Policy Complaints and Reviews" of the PAB's Standing Rules (ODPA)
 - i. Preliminary Review Report
 - ii. Complainant's Statement
 - iii. Public Comment
 - iv. BPD Statement
 - v. Review of Select Footage

The PAB received a preliminary review report from the ODPa and a statement from the complainant, with 3 speakers providing public comments (1 physically present and 2 virtually present). The PAB watched videos provided by community members and deliberated on the scope of the review.

Motion to accept Policy Complaint 2025-PR-0005 and to establish a subcommittee consisting of Chair Cayetano, Vice-Chair Wilson, and Board Member Wells to conduct a review of encampment clearances and the specific incidents noted in ODPa Policy Complaint Numbers 2025-PR-0004 and 2025-PR-0005.

Moved/Second (Cayetano/Calavita) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, Williams and Wilson.

Noes: None. Abstain: None. Absent: None.

- d. Discussion and action on the proposed rescission of the Police Equipment and Community Safety Ordinance (Continued) (ODPA)

No formal action is taken by the PAB. Director Aguilar summarizes his meeting with Arlo Malmberg from the BPD regarding the Controlled Equipment Report and the Military Equipment report. The PAB discussed next steps.

- e. Discussion and possible action regarding BPD's Surveillance Acquisition Report and proposed Use Policies for External Fixed Surveillance Cameras – Flock Safety Condor Video Cameras (ODPA)

The ODPA provides an overview of the BPD's Surveillance Acquisition Report for External Fixed Surveillance Cameras.

Motion to direct the ODPA to draft a recommendation on the acquisition report for the PAB's consideration at the next meeting.

Moved/Second (Edmonds/Wells) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, Williams and Wilson.

Noes: None. Abstain: None. Absent: None.

- f. Discussion and action on BPD's Surveillance Acquisition Report and the proposed Use Policies for the replacement of the Jail's Cameras and Control Panel. (ODPA)

The ODPA provides an overview of the BPD's Surveillance Acquisition Report and the proposed Use Policies for the replacement of the Jail's Cameras and Control Panel. No action is taken by the PAB.

10. PUBLIC COMMENT

0 Physically Present Speakers

0 Virtually Present Speakers

11. CLOSED SESSION

CLOSED SESSION ITEMS

Pursuant to the Court's order in *Berkeley Police Association v. City of Berkeley, et al.*, Alameda County Superior Court Case No. 2002-057569, the Board will recess into closed session to discuss and act on the following matter(s):

- a. Case Updates and Recommendations Regarding Complaints Received by the ODPa:

Director Aguilar provides case updates to the PAB.

END OF CLOSED SESSION

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS (1 MINUTE)

Chair Cayetano announces the closed session actions.

13. ADJOURNMENT (1 MINUTE)

Motion to adjourn. Moved/Second (Leftwich/Calavita). The meeting was adjourned at 10:03 PM by unanimous consent.