



Fair Campaign Practices Commission
Open Government Commission

PRELIMINARY DRAFT MINUTES

July 17, 2025

CONCURRENT REGULAR MEETING OF THE FAIR CAMPAIGN PRACTICES COMMISSION AND THE OPEN GOVERNMENT COMMISSION

Civic Center
2180 Milvia St.
Berkeley, CA 94704
Cypress Room

Secretary: Samuel Harvey

Members Present: Pajouabla Monica Lee, Janis Ching, Emmanuelle Soichet, Andrew Lazarus, Kitt Saginor

Also present: Lauren Packard, Staff Secretary

1. **Call to Order**

Chair called the meeting to order at 6:35 p.m.

2. **Roll Call**

Roll call taken

3. **Land Acknowledgement**

4. **Approval of agenda**

- a. Public comment: none.
- b. Commission discussion and action.

Motion to amend agenda to correct the date on pp. 2-3 header and approve agenda (M/S/C: Lee/Ching; Ayes:, Lee, Ching, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Soichet, Sudharsan)

5. **Public Comment**

No speakers

6. **Approval of minutes for June 19, 2025 FCPC-OGC Regular Meeting**

- a. Public comment: none.
- b. Commission discussion and action.

Motion to approve minutes (M/S/C: Ching/Soichet; Ayes: Lee, Ching, Soichet, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Sudharsan)

Fair Campaign Practices Commission (FCPC) Agenda

7. **Reports**

- a. Report from Chair.
- b. Report from Staff.

8. **Report from Negotiating Subcommittee: Yes on Measure CC / No on Measure BB**

- a. Public comment: none.
- b. Item continued to September meeting.

9. **Public financing matching funds disbursement process**

- a. Public comment: none.
- b. Item continued to September meeting.

10. **Report and discussion from subcommittee on review and possible revision of Procedures for the Fair Campaign Practices Commission**

- a. Public comment: one speaker.
- b. Commission discussion.

11. **Review of BERA and FCPC Regulations in preparation for possible future updates and revisions**

- a. Public comment: one speaker.
- b. Commission discussion.

Open Government Commission (OGC) Agenda

12. **Reports**

- a. Report from Chair.
- b. Report from Staff.

13. **Donna DeDemar, Brown Act Complaint received July 3, 2025**

- a. Public comment: one speaker.
- b. Commission discussion.

14. **Dean Metzger, Brown Act Complaint received July 2, 2025**

- a. Public comment: one speaker.
- b. Commission discussion and action

Motion to refer this matter to the Secretary to review and investigate the amended complaint which alleges a violation of the Brown Act occurred when supplemental material was posted less than 24 hours before the meeting; and to request the Secretary to return to the September meeting with a report and a recommendation for further action (M/S/C: Ching/Soichet; Ayes:, Lee, Ching, Soichet, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Sudharsan)

15. **Referral of non-filing quarterly lobbying reports: Yuri Sadiki-Torres**

- a. Public comment: none.
- b. Commission discussion.

16. **Lobbyist Registration Forms and Procedures**

- a. Public comment: none.
- b. Item continued to September meeting

17. **City Council Rules of Procedure and Order**

- a. Public comment: none.
- b. Commission discussion and action

Motion to empanel an ad hoc subcommittee to develop potential recommendations concerning City Council Rules of Procedure and Order (M/S/C: Lee/Ching; Ayes:, Lee, Ching, Soichet, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Sudharsan)

Chair Saginor appointed Commissioners Lee, Lazarus, and Saginor.

18. **Progress in providing remote access to Commission and Board meetings**

- a. Public comment: no speakers.
- b. Commission discussion and action

Motion to request staff to inquire of the City whether the budget referral approved by Council on May 7, 2024 to allocate \$110,000 to enable all of the City's Commission Meetings to be conducted in hybrid format in FY2025 was funded. (M/S/C:

Saginor/Ching; Ayes:, Lee, Ching, Soichet, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Sudharsan)

19. **Web Content Accessibility Guidelines: Improving compliance on the City of Berkeley Website**

- a. Public comment: none.
- b. Commission discussion and action

Motion to direct the Chair to speak on behalf of the Commission to support the Commission on Disability in their recommendations to bring our web content into compliance with WCAG in support our open government responsibilities (M/S/C: Ching/Lee; Ayes:, Lee, Ching, Soichet, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Sudharsan)

20. **Adjournment**

Motion to adjourn

(M/S/C: Ching/Lee; Ayes:, Lee, Ching, Soichet, Lazarus, Saginor; Noes: none; Abstain: none; Absent: Bowen, Sudharsan)

The meeting adjourned at 8:34 p.m.