

MEETING DATE

February 2, 2026

CALL TO ORDER

5:31 p.m.

ROLL CALL

5:31 p.m.

Personnel Board Commissioners

Present

Darryl Bartlow

Robert Dixon (Vice Chair)

Aviva Gilbert

Maya Karpinski (arrived at 5:38 pm)

Nic O'Loughlin (Chair)

Jenny Wenk (arrived at 5:36 pm)

Absent

Mary Kay Lacey (excused absence)

City Staff

Shelba Jasper (Communications Manager)

Janelle Rodrigues (Director of Human Resources)

Benita Torres (Assistant Management Analyst)

Monica Walker (Human Resources Manager)

Members of the Public

None

ACTION ITEMS

1. Election of Chair

Action: MSC (Dixon, Gilbert) to nominate Nic O'Loughlin as Chair.

Vote

Ayes: Bartlow, Dixon, Gilbert, O'Loughlin

Noes: None

Abstains: None

Absent: Karpinski, Lacey, Wenk

2. Election of Vice Chair

Action: MSC (O'Loughlin, Gilbert) to nominate Robert Dixon as Vice Chair.

Vote

Ayes: Bartlow, Dixon, Gilbert, O'Loughlin

Noes: None

Abstains: None

Absent: Karpinski, Lacey, Wenk

3. Approval of Minutes of Meeting on January 12, 2026

Action: MSC (O'Loughlin, Dixon) to approve the minutes of meeting on January 12, 2026

Vote

Ayes: Bartlow, Dixon, O'Loughlin
Noes: None
Abstains: Gilbert
Absent: Karpinski, Lacey, Wenk

4.Recommendation to Revise Job Class Specification – Senior Service Aide

Action: MSC (O'Loughlin, Dixon) to approve recommendation to Revise Job Class Specification – Senior Service Aide

Vote

Ayes: Bartlow, Dixon, Gilbert, Karpinski, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Lacey

5.Recommendation to Revise Job Class Specification – Public Safety Dispatcher II

Action: MSC (Dixon, Wenk) to approve recommendation to Revise Job Class Specification – Public Safety Dispatcher II

Vote

Ayes: Bartlow, Dixon, Gilbert, Karpinski, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Lacey

INFORMATION ITEMS:

6) General Updates – Director of Human Resources

7) Adjournment 6:00 pm