

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD
1301 Shattuck Avenue
Live Oak Community Center, Fireside Room
Berkeley, CA 94704
May 5, 2025
7:00 P.M.

Secretary: Monica Walker, Interim Director of Human Resources
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800
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MEETING MINUTES

I. Call to Order 7:03 pm

II. Roll Call 7:03 pm

Members Present: Darryl Bartlow
Robert Dixon (Vice Chair)
Aviva Gilbert
Maya Karpinski
Nic O'Loughlin (Chair)
Jenny Wenk

Members Absent: None

Staff Present: Jonathan Fischer (Deputy Fire Chief)
Benita Torres (Assistant Management Analyst)
Monica Walker (Interim Human Resources Director)

Public Attendance: None

Public Comments: None

Announcements: Vice Chair Dixon announces Commissioner Lacey's resignation from the Personnel Board effective April 11, 2025.

ACTION ITEMS:

III. Approval of Minutes of Meeting on April 7, 2025

Action: MSC (Wenk, Dixon) to approve the minutes of the meeting on April 7, 2025

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

IV. Recommendation to Revise Job Class Specification—Fire Apparatus Operator

Action: MSC (O'Loughlin, Gilbert) to approve recommendation to Revise Job Class Specification—Fire Apparatus Operator

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

V. Recommendation to Revise Job Class Specification—Audit Manager

Action: MSC (Wenk, Dixon) to approve recommendation to Revise Job Class Specification with corrections—
Audit Manager

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, O’Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

VI. Recommendation by the Director of Police Accountability to Establish Job Class Specification and Pay Scales—
Deputy Director and Chief Investigator

Action: MSC (Dixon, O’Loughlin) to move item to next month’s Personnel Board meeting.

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, O’Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

INFORMATION ITEMS:

VII. Report by Interim Director of Human Resources – Discussion Only

VIII. Copy of Berkeley Matters – Discussion Only

IX. Adjournment 7:54 pm