

**CITY OF BERKELEY
PERSONNEL BOARD
MEETING MINUTES**

MEETING DATE

July 13, 2026

CALL TO ORDER

5:32 p.m.

ROLL CALL

5:33 p.m.

Personnel Board Commissioners

Present

Darryl Bartlow

Robert Dixon (Vice Chair)

Aviva Gilbert

Nic O'Loughlin (Chair)

Absent

Maya Karpinski

Mary Kay Lacey (excused absence)

Jenny Wenk

City Staff

John Hurtado (Public Works Maintenance Superintendent)

Janelle Rodrigues (Director of Human Resources)

Benita Torres (Assistant Management Analyst)

Monica Walker (Human Resources Manager)

Members of the Public

None

ACTION ITEMS

1. Approval of Minutes of Meeting on May 4, 2026

Action: MSC (Gilbert, O'Loughlin) to approve minutes of May 4, 2026

Vote

Ayes: Bartlow, Dixon, Gilbert, O'Loughlin,

Noes: None

Abstains: None

Absent: Karpinski, Lacey, Wenk

2. Adopt a Recommendation to Revise Job Class Specification – Senior Forestry Supervisor

Action: MSC (Dixon, Gilbert) to approve recommendation to Revise Job Class Specification – Senior Forestry Supervisor

Vote

Ayes: Bartlow, Dixon, Gilbert, O’Loughlin,
Noes: None
Abstains: None
Absent: Karpinski, Lacey, Wenk

3. Recommendation to Revise Job Class Specification – Parking Services Manager

Action: MSC (O’Loughlin, Dixon) to approve recommendation to Revise Job Class Specification – Parking Services Manager as submitted. Staff was requested to inquire whether future clarification on “mobility” within the class specification may be necessary due to affect of potential legislation around mobility devices—to be presented in the following meeting

Vote

Ayes: Bartlow, Dixon, Gilbert, O’Loughlin
Noes: None
Abstains: None
Absent: Karpinski, Lacey, Wenk

4. Recommendation to Revise Job Class Specification – Public Works Supervisor

Action: MSC (Gilbert, Dixon) to approve recommendation to Revise Job Class Specification – Public Works Supervisor

Vote

Ayes: Bartlow, Dixon, Gilbert, O’Loughlin
Noes: None
Abstains: None
Absent: Karpinski, Lacey, Wenk

INFORMATION ITEMS:

6) General Updates – Director of Human Resources

7) Adjournment 6:10 pm