



Human Welfare and Community Action Commission

DRAFT MINUTES

Wednesday, September 24, 2025

6:30 PM

2180 Milvia Street

Berkeley, CA 94704

Preliminary Matters

1. Roll Call
Present: Bohn, Huchting, Lara Cruz, Lippman, Sol.
Absent: None.
Quorum: 4 (Attended: 5).
Staff Present: Mary-Claire Katz
Public Present: 3.
2. Agenda Approval
No changes.
3. Public Comment
One public comment.

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

4. Approve minutes from the 7/16/2025 regular meeting (Attachment A) – All
Action: M/S/C (Lippman/Lara Cruz) to approve the minutes from the 7/16/25 regular meeting.
Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent –None.
5. Recommended approval of anticipated 2026 Community Services Block Grant (CSBG) funding (Attachment B) – Staff
Action: M/S/C (Lippman/Lara Cruz) to approve the anticipated 2026 CSBG funding.
Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent –None.
6. Review City of Berkeley Single Audit for the year ended June 30, 2024 (Attachment C)– All
Action: None.
7. Discussion and possible action on HWCAC chair and vice chair election – All
Action: None.
8. Review City of Berkeley funded agency program and financial reports (Attachment D) — Staff
 - a. Berkeley Community Gardening Collaborative program and financial reports
Action: None.

Other Discussion Items

9. Discussion and possible action on commission guidelines and practices (Attachment E) – Lara Cruz
Action: None.
10. Discussion and possible action on letter sent to City Council regarding homeless sweeps and a task force on homelessness (Attachment F) – Lippman
Action: None.
11. Discussion and possible action to address potential funding gaps for services aimed at low-income residents – All
Action: None.
12. Discussion and possible action to create a plan to collaborate with other City of Berkeley commissions on homelessness – All
Action: None.
13. Discussion and possible action on commission recruitment and outreach efforts – All
Action: None.
14. Review latest City Council meeting agenda
Action: None.
15. Announcements
Action: None.
16. Future Agenda Items
Action: None.

Adjournment

Action: M/S/C (Sol/Lara Cruz) to adjourn at 8:30PM.

Vote: Ayes – Bohn, Huchting, Lara Cruz, Lippman, Sol. Noes –None; Abstain – None; Absent –None.

Attachments

- A. Draft minutes of the 7/16/2025 regular meeting
- B. Recommended approval of anticipated 2026 Community Services Block Grant (CSBG) funding memo
- C. City of Berkeley Single Audit
- D. Program and financial reports from Berkeley Community Gardening Collaborative
- E. HWCAC Strategic Plan and Bylaws
- F. Letter to City Council regarding homeless sweeps

Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

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Secretary:

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