



POLICE ACCOUNTABILITY BOARD
REGULAR MEETING MINUTES
WEDNESDAY, September 3, 2025
6:30 P.M.

Board Members

Joshua Cayetano (Chair)	Leah Wilson (Vice-Chair)
Kitty Calavita	Juliet Leftwich
David Williams	Randy Wells
Macharia Edmonds	Joshua Buswell-Charkow

MEETING LOCATION

Office of the Director of Police Accountability
1900 Addison Street, Floor 3
Berkeley, CA 94704

MINUTES

1. CALL TO ORDER AND ROLL CALL (2 MINUTES)

Present: Board Member Joshua Cayetano (Chair)¹
Board Member Leah Wilson (Vice Chair)
Board Member Buswell-Charkow
Board Member Kitty Calavita
Board Member Macharia Edmonds
Board Member Juliet Leftwich
Board Member Randy Wells²
Board Member David Williams³

Absent: None.

ODPA Staff: Hansel Aguilar, Director of Police Accountability
Syed Mehdi, Data Analyst

¹ Chair Cayetano participating remotely on a just cause provision while he travels on official business of another state or local agency.

² Board Member Wells arrived after roll call at 6:41 PM.

³ Board Member Williams departed the meeting at 7:32 PM.

Jose Murillo, Policy Analyst
Daniel Weinberg, Investigative Clerk
Esther Fan, ODPa Intern
BPD Staff: Mel Turner, Acting Deputy Chief
Lt. Bonaventure

2. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved/Second (Leftwich/Calavita) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Williams, Wilson.

Noes: None. Abstain: None. Absent: Wells.

3. PUBLIC COMMENT (TBD)

0 Physically Present Speakers

1 Virtually Present Speaker

4. APPROVAL OF MINUTES (5 MINUTES)

- a. Minutes for the Regular Meeting of July 9, 2025

Motion to approve the minutes for the Regular Meeting of July 9, 2025.

Moved/Second (Calavita/Edmonds) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, Williams, Wilson.

Noes: None. Abstain: None. Absent: None.

- b. Minutes for the Special Meeting of August 7, 2025

Motion to approve the minutes for the Special Meeting of August 7, 2025.

Moved/Second (Leftwich/Calavita) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, Williams, Wilson.

Noes: None. Abstain: None. Absent: None

5. ODPa STAFF REPORT (10 MINUTES)

Announcements, updates, and other items.

Director Aguilar reported that the ODPa staff had an eventful summer. The Office hosted its first YouthWorks⁴ internship cohort, which successfully completed its term, and discussions are underway for additional students to return. He introduced new intern Esther Fan, a UC Berkeley student majoring in Sociology and Social Welfare with a minor in Public Policy, who expressed enthusiasm about contributing to the office over the coming year.

⁴ YouthWorks Program: <https://berkeleyca.gov/community-recreation/community-services/youthworks>

The Director also highlighted ODPa's participation in the NACOLE Regional Meeting⁵ held in San Francisco, where former PRC Commissioner Izzy Ramsey spoke on a panel about immigration. Policy Analyst Jose Murillo presented on behalf of the ODPa as part of a panel discussing the changing landscape for civilian oversight agencies. The Director reminded the Board of the upcoming annual NACOLE Conference⁶ in October, noting that funds have been reserved to support Board Members interested in attending.

6. CHAIR AND BOARD MEMBERS' REPORTS (10 MINUTES)

The Vice Chair noted that there were no reports to provide at this time, with updates to be shared during the subcommittee report session.

7. CHIEF OF POLICE'S REPORT (10 MINUTES)

Crime/cases of interest, community engagement/department events, staffing, training, and other items of interest.

Lieutenant Melanie Turner, Acting Deputy Chief on behalf of Deputy Chief Tate, reported an increase in First Amendment audits and confirmed that officers responded with de-escalation and respect for constitutional rights. She highlighted recent cases, including a hit-and-run with firearm brandishing, a multi-jurisdictional robbery investigation, and a South Campus armed robbery that ended in arrests and recovery of firearms and stolen property. Staffing currently stands at 152 officers with recruits in training, new academy placements planned, and ongoing efforts to fill dispatcher and CSO positions. She added that BPD will maintain current radio encryption practices while balancing privacy and transparency, and reiterated the department's non-involvement in federal immigration enforcement except to protect life and safety. She noted that DHS recently advised BPD of their brief presence in Berkeley without requesting support.

8. SUBCOMMITTEE REPORTS (10 MINUTES)

The PAB's subcommittees reported on their activities since the last PAB meeting on August 07, 2025.

9. DISCUSSION AND ACTION ITEMS (2 HOURS 15 MINUTES)

- a. Discussion and action on new Policy Complaint 2025-PR-0006 in accordance with Section G. "Policy Complaints and Reviews" of the PAB's Standing Rules (ODPA) – (15 Minutes)

⁵ 2025 NACOLE Regional Meeting Series Bay Area:

https://www.nacole.org/2025_nacole_regional_meeting_series_bay_area

⁶ 2025 Annual NACOLE Conference: https://www.nacole.org/annual_conference

- i. Preliminary Review Report
- ii. Complainant's Statement
- iii. Public Comment
- iv. BPD Statement

Motion for the ODPa to refer to the BPD and City Attorney's Office for further inquiry regarding 2025-PR-0006.

Moved/Second (Leftwich/Calavita) Motion carried.

Ayes: Buswell-Charkow, Calavita, Cayetano, Edmonds, Leftwich, Wells, Wilson, Williams.

Noes: None. Abstain: None. Absent: None

- b. Discussion and action on the proposed wording for the recommended Arrest Quota Policy (Edmonds and Wells) – (15 Minutes)

No Action taken.

- c. Discussion and action on the ODPa staff reports submitted for presentation at the September 30 City Council meeting, including deliberation on whether the PAB should provide any supplemental materials (ODPA) – (15 Minutes)
 - i. Report Recommendation 1: Adopt a resolution calling on the California State Legislature to Amend Government Code Section 12519 to allow heads of civilian oversight agencies to directly request investigative assistance from the Attorney General's Office;

No Action Taken.

- ii. Report Recommendation 2: Adopt a resolution directing the City Manager to work with the City Attorney's Office to establish a communications policy, corresponding training, and compliance mechanisms to ensure impartiality and neutrality during the pendency of an active personnel investigations

Motion to support the ODPa's Recommendation

Moved/Second (Leftwich/Calavita) Motion carried.

Ayes: Calavita, Cayetano, Edmonds, Leftwich, Wells, Wilson.

Noes: None. Abstain: Buswell-Charkow. Absent: Williams.

- d. Further discussion and action on Flock Safety Condor Fixed Surveillance Cameras (Cayetano) – (15 Minutes)

Motion to Approve Letter with Modifications.

Moved/Second (Wilson/Leftwich) Motion carried.

Ayes: Calavita, Cayetano, Edmonds, Leftwich, Wells, Wilson.

Noes: Buswell-Charkow. Abstain: None. Absent: Williams.

10. PUBLIC COMMENT (TBD)

0 Physically Present Speakers

0 Virtually Present Speakers

11. CLOSED SESSION

CLOSED SESSION ITEMS

Pursuant to the Court's order in *Berkeley Police Association v. City of Berkeley, et al.*, Alameda County Superior Court Case No. 2002-057569, the Board will recess into closed session to discuss and act on the following matter(s):

a. Discussion and action on ODPa Complaint Number 2025-CI-0011 (ODPA)
– (15 Minutes)

Motion to accept the ODPa's findings in ODPa Complaint Number 2025-CI-0011.

Moved/Second (Leftwich/Calavita) Motion carried.

Ayes: Calavita, Cayetano, Leftwich, Wells, Buswell-Charkow, Wilson.

Noes: Edmonds. Abstain: None. Absent: Williams

b. Discussion and action on ODPa Complaint Number 2025-CI-0022 (ODPA)
– (15 Minutes)

Motion to accept the ODPa's findings in ODPa Complaint Number 2025-CI-0022.

Moved/Second (Wilson/Calavita) Motion carried.

Ayes: Calavita, Cayetano, Edmonds, Leftwich, Wells, Buswell-Charkow, Wilson.

Noes: None. Abstain: None. Absent: Williams

c. Discussion and action on ODPa Complaint Number 2025-CI-0023 (ODPA)

Motion to accept the ODPa's findings in ODPa Complaint Number 2025-CI-0023.

Moved/Second (Wilson/Leftwich) Motion carried.

Ayes: Calavita, Cayetano, Edmonds, Leftwich, Wells, Buswell-Charkow, Wilson.

Noes: None. Abstain: None. Absent: Williams

END OF CLOSED SESSION

12. ANNOUNCEMENT OF CLOSED SESSION ACTIONS (1 MINUTE)

Vice Chair Wilson reports on closed session actions.

13. ADJOURNMENT (1 MINUTE)

Motion to adjourn. Moved/Second (Leftwich/Wilson). The meeting was adjourned at 9:10 PM by unanimous consent.

Minutes Approved On: 09/17/2025

Hansel A. Aguilar, Commission Secretary:

A handwritten signature in black ink, appearing to read 'H-A-A', is written over a blue horizontal line.