

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD MINUTES
DATE: December 5, 2022 TIME: 7:00 P.M.

Secretary: Aram Kouyoumdjian, Human Resources Department
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MEETING MINUTES

I. Call to Order 7:08 P.M.

II. Roll Call

Members Present: Mary Kay Lacey (Chair), Robert Dixon (Vice Chair), Darryl Bartlow, Nic O'Loughlin, Jenny Wenk, Maya Karpinski, Aviva Gilbert

Members Absent: None

Staff Present: Aram Kouyoumdjian (Director of Human Resources); Jessica Lewis (Human Resources); Monica Walker (Human Resources); Janice Chin (Manager of Public Health Services)

Public Attendance: Cordell Hindler

III. Public Comments

Cordell: I am in Support of the Establishment of the Medical Director position. For a future agenda, the Board should consider planning a retreat to go over expectations for 2023.

ACTION ITEMS:

IV. Approval of Minutes of Meeting on November 7, 2022.

Action: MSC: (Lacey/Wenk) to approve the minutes of the meeting on November 7, 2022.

Vote: Ayes: Bartlow, Dixon, Karpinski, O'Loughlin, Wenk, Lacey, Gilbert

 Noes: None

 Abstains: None

 Absent: None

I. Recommendation to Establish the Medical Director Classification

Action: MSC: (Wenk/Dixon) to approve the Recommendation to Revise the Medical Director Classification with the understanding that change the language in the Class Characteristics.

Vote: Ayes: Dixon, Karpinski, O'Loughlin, Wenk, Lacey, Bartlow, Gilbert
Noes: None
Abstains: None
Absent: None

II. Recommendation to Revise the Classification and Salary Range of Disability Services Specialist

III. **Action:** MSC: (Wenk/Gilbert) to approve the Recommendation to Revise the Classification and Salary Range of Disability Services Specialist

Vote: Ayes: Dixon, Karpinski, O'Loughlin, Wenk, Lacey, Bartlow, Gilbert
Noes: None
Abstains: None
Absent: None

INFORMATION ITEMS:

IV. Director's Report – Updates from HR Director – Discussion Only

The Director will comment on implementation of Mason Tillman Report recommendations in his next report.

V. Copy of Berkeley Matters – Discussion Only

VI. Adjournment 7:45 PM