

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD
1301 Shattuck Avenue
Live Oak Community Center, Fireside Room
Berkeley, CA 94704
September 9, 2024
7:00 P.M.

Secretary: Aram Kouyoumdjian, Human Resources Director
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800
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MEETING MINUTES

I. Call to Order 7:01 pm

II. Roll Call 7:01 pm

Members Present: Darryl Bartlow
Robert Dixon (Chair)
Aviva Gilbert (Vice Chair)
Maya Karpinski
Mary Kay Lacey
Nic O'Loughlin
Jenny Wenk

Members Absent: None

Staff Present: Farimah Brown (City Attorney)
Anna Gooler (Associate HR Analyst)
Aram Kouyoumdjian (Director of Human Resources)
Benita Torres (Assistant Management Analyst)
Monica Walker (Human Resources Manager)

Public Attendance: Sherry Jackson (SEIU MCU Union Representative)

III. Public Comments None

ACTION ITEMS:

IV. Approval of Minutes of Meeting on August 5, 2024

Action: MSC (Wenk, Lacey) to approve the minutes of the meeting on August 5, 2024

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

V. Recommendation to Revise Salary Range – Aquatics Specialist II

Action: MSC (Gilbert, Wenk) to approve recommendation to Revise Salary Range—Aquatics Specialist II

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

VI. Recommendation to Revise Job Class Specification – Assistant to the City Attorney

Action: MSC (Wenk, Gilbert) to approve recommendation to Revise Salary Range—Aquatics Specialist II

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

VII. Recommendation to Revise Job Class Specification – Community Services Officer

Action: MSC (Bartlow, O'Loughlin) to approve recommendation to Revise Job Class Specification—Community Services Officer

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

VIII. Recommendation to Extend Temporary Appointment-- Deputy Director of Health, Housing, and Community

Action: MSC (Lacey, Dixon) to approve recommendation to Extend Temporary Positions

Vote: Ayes: Bartlow, Dixon, Gilbert, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: None

INFORMATION ITEMS:

IX. Report by Director of Human Resources – Discussion Only

X. Copy of Berkeley Matters – Discussion Only

XI. Adjournment 8:08 pm