

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD
1301 Shattuck Avenue
Live Oak Community Center, Fireside Room
Berkeley, CA 94704
February 3, 2025
7:00 P.M.

Secretary: Aram Kouyoumdjian, Director of Human Resources
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800
hr@berkeleyca.gov

MEETING MINUTES

I. Call to Order 7:03 pm

II. Roll Call 7:03 pm

Members Present: Darryl Bartlow
Robert Dixon (Chair)
Aviva Gilbert (Vice Chair)
Mary Kay Lacey
Nic O'Loughlin
Jenny Wenk

Members Absent: Maya Karpinski

Staff Present: Christina Erickson (Deputy Director of Parks, Recreation, and Waterfront)
Aram Kouyoumdjian (Director of Human Resources)
Benita Torres (Assistant Management Analyst)
Monica Walker (Human Resources Manager)

Public Attendance: Sherry Jackson (SEIU-MC Union Representative)

Public Comments: None

ACTION ITEMS:

III. Approval of Minutes of Meeting on January 6, 2024

Action: MSC (Wenk, Bartlow) to approve the minutes of the meeting on January 6, 2024

Vote: Ayes: Bartlow, Dixon, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: Gilbert
Absent: Karpinski

IV. Election of Chair and Vice Chair

Action: MSC (Dixon, Lacey) to nominate Aviva Gilbert as Chair and Nic O'Loughlin as Vice Chair

Vote: Ayes: Bartlow, Dixon, Gilbert, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Karpinski

V. Recommendation to Extend Temporary Appointment –Sara Rubio

Action: MSC (Wenk, Dixon) to approve recommendation to Extend Temporary Appointment –Sara Rubio

Vote: Ayes: Bartlow, Dixon, Gilbert, Lacey, O’Loughlin, Wenk
Noes: None
Abstains: None
Absent: Karpinski

VI. Recommendation to Revise Job Class Specification –Application Program Analyst II

Action: MSC (Lacey, Wenk) to approve recommendation to Revise Job Class Specification –Application Program Analyst II

Vote: Ayes: Bartlow, Dixon, Gilbert, Lacey, O’Loughlin, Wenk
Noes: None
Abstains: None
Absent: Karpinski

VII. Recommendation to Revise Job Class Specification –Camp Medical Staff Member

Action: MSC (Dixon, O’Loughlin) to approve recommendation to Revise Job Class Specification –Camp Medical Staff Member

Vote: Ayes: Bartlow, Dixon, Gilbert, Lacey, O’Loughlin, Wenk
Noes: None
Abstains: None
Absent: Karpinski

INFORMATION ITEMS:

VIII. Report by Director of Human Resources – Discussion Only

IX. Copy of Berkeley Matters – Discussion Only

X. Adjournment 7:38 pm