

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD
1301 Shattuck Avenue
Live Oak Community Center, Fireside Room
Berkeley, CA 94704
June 2, 2025
7:00 P.M.

Secretary: Monica Walker, Interim Director of Human Resources
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800
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MEETING MINUTES

I. Call to Order 7:01 pm

II. Roll Call 7:01 pm

Members Present: Darryl Bartlow
Robert Dixon (Vice Chair)
Maya Karpinski
Nic O'Loughlin (Chair)
Jenny Wenk

Members Absent: Aviva Gilbert

Staff Present: Hansel Aguilar (Office of Police Accountability Director)
Shanalee Gallagher (Principal Program Manager)
Shelba Jasper (Communications Manager)
Kevin Schofield (Police Captain)
Benita Torres (Assistant Management Analyst)
Monica Walker (Interim Human Resources Director)

Public Attendance: None

Public Comments: None

Announcements: Commissioner Dixon announces the passing of former HR Director, Sarah Reynoso-Palley, and commemorates her in this meeting.

ACTION ITEMS:

III. Recommendation to Revise Job Class Specifications – Public Safety Dispatcher I and Public Safety Dispatcher II
Action: MSC (Wenk, O'Loughlin) to approve recommendation to Revise Job Class Specification—Public Safety Dispatcher I and Public Safety Dispatcher II

Vote: Ayes: Bartlow, Dixon, Karpinski, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Gilbert

IV. Recommendation to Revise Job Class Specification – Assistant City Attorney

Action: MSC (Dixon, Karpinski) to approve recommendation to Revise Job Class Specification—Assistant City Attorney

Vote: Ayes: Bartlow, Dixon, Karpinski, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Gilbert

V. At-Will Designation – Assistant City Attorney

Action: MSC (Dixon, Wenk) to approve At-Will Designation – Assistant City Attorney

Vote: Ayes: Bartlow, Dixon, Karpinski, O’Loughlin, Wenk
Noes: None
Abstains: None
Absent: Gilbert

INFORMATION ITEMS:

- VI. Informational Report by the Director of Police Accountability Regarding Job Class Specifications and Pay Scales for Chief Investigator and Deputy Director of Police Accountability – Discussion Only
- VII. Report by Interim Director of Human Resources – Discussion Only
- VIII. Copy of Berkeley Matters – Discussion Only
- IX. Adjournment 7:49 pm