

1. Approval of Meeting Minutes for December 1, 2025

CITY OF BERKELEY PERSONNEL BOARD MEETING MINUTES

MEETING DATE

December 1, 2025

CALL TO ORDER

7:01 p.m.

ROLL CALL

7:01 p.m.

Personnel Board Commissioners

Present

Darryl Bartlow
Robert Dixon (Vice Chair)
Maya Karpinski
Mary Kay Lacey
Nic O'Loughlin (Chair)
Jenny Wenk

Absent

Aviva Gilbert

City Staff

Joy Brown (Public Works Operations Manager)
Janelle Rodrigues (Director of Human Resources)
Benita Torres (Assistant Management Analyst)
Monica Walker (Human Resources Manager)

Members of the Public

None

Public Comments

Vice Chair Robert Dixon announces the upcoming election for Personnel Board Chair and Vice Chair. The election is scheduled on February 2, 2025 at 5:30 pm at Berkeley City Hall.

ACTION ITEMS

1.Approval of Minutes of Meeting on November 3, 2025

Action: MSC (Wenk, O'Loughlin) to approve the minutes of meeting on November 3, 2025

Vote

Ayes: Bartlow, Dixon, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Gilbert

2.Recommendation to Revise Job Class Specification – Equipment Superintendent

Action: MSC (Wenk, Dixon) to approve recommendation to Revise Job Class Specification – Equipment Superintendent

Vote

Ayes: Bartlow, Dixon, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Gilbert

3.Recommendation to Revise the 2026 Personnel Board Meeting Calendar

Action: MSC (O'Loughlin, Wenk) to approve Recommendation to Revise the 2026 Personnel Board Meeting Calendar

Vote

Ayes: Bartlow, Dixon, Karpinski, Lacey, O'Loughlin, Wenk
Noes: None
Abstains: None
Absent: Gilbert

INFORMATION ITEMS:

- 7) General Updates – Director of Human Resources
- 8) Adjournment 7:16 pm