



Department of Health,
Housing & Community Services
Mental Health Commission

Berkeley/Albany Mental Health Commission Adopted Minutes – Special Meeting

7:00 pm
North Berkeley SC 1901 Hearst

Special Meeting
February 29, 2024

Members of the Public Present: Ann Hawkins, Patricia Fontana, Margaret Fine

Staff Present: Jeff Buell, Robert Williams II, Jamie Works-Wright

1) Call to Order at 7:06 pm

Commissioners Present: Monica Jones, Edward Opton, Glenn Turner **Absent:** Mary Lee Kimber-Smith, Andrea Prichett

2) Preliminary Matters

a) Approval of the February 29, 2024 agenda

M/S/C (Turner, Jones) Move that we accept the February 29, 2024 agenda

PASSED

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

b) Public Comment- No comments

c) Approval of the January 25, 2023 Minutes

M/S/C (Opton, Turner) Motion to approve the minutes.

PASSED

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

3) Mental Health Manager's Report and Caseload Statistics – provided by Jeff Buell

a. MHC Manager Report February

b. Caseload Statistic February 2024

No Motion Made

4) Discussion for Election Chair and Vice Chair – Voting in February –

M/S/C (Turner, Jones) Motion to move items #5 and #6 on the agenda to vote on election until the full body commission is present and the next regular meeting in March

PASSED

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

- 5) **Elections for Chair – Beginning in March 2024 – Moved to the March Meeting**
- 6) **Election for Vice Chair – Beginning in March 2024 - Moved to the March Meeting**
- 7) **Revisit, review and vote on formal request to make the commission meetings hybrid – Glenn Turner**
No Motion Made
- 8) **Subcommittee Reports (20 min)**
 - a) **Youth Subcommittee – No Motion Made**
 - b) **Membership Subcommittee - No Motion Made**
 - c) **Evaluation Subcommittee –**
 - i) **Redo cote for Annual Report - Review, discuss, and make modifications to the Annual Report 2022-2023; and then propose adoption by the Mental Health Commission; and then submission to the Berkeley City Council.**

M/S/C (Jones, Turner) Vote to approve
DID NOT PASS
Ayes: Jones, Turner **Noes:** None; **Abstentions:** Opton; **Absent:** Kimber-Smith, Prichett
- 9) **Adjournment – 8:21 PM**

M/S/C (Jones, Turner) Motion to adjourn the meeting
PASSED
Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

Minutes submitted by: _____
Jamie Works-Wright, Commission Secretary