

Action: Amendment and Approval of individual activities proposed in a 2026 – 2027 DFSC Work Plan that will then be finalized and submitted to City Council for Approval

Recommendation: The DFSC reviews, amends if necessary and approves the proposed workplan, with the activities and outcomes as detailed below. To the extent possible, commissioners will be selected for each work plan assignment with a designated leader of each work group. The final approved plan will be effective commencing on the date of approval of the new Work Plan for Fiscal Year 2026 by the City Council.

Rationale for Recommendation:

The City Council requires Commissions submit an annual Work Plan. The current Commissioner’s Manual, dated 2019* states:

DEVELOPMENT OF A WORK PLAN

In 2016, the City Council took formal action directing all commissions, except Board of Library Trustees (BOLT), Design Review, and Zoning Adjustments Board (ZAB), to submit an annual work plan at the start of each fiscal year to the Council in the form of an Information Report. A commission work plan should contain the commission’s mission statement, goals, resources, activities, outputs, and desired outcomes. This planning document specifies how and when the commission plans to accomplish its objectives (by specifying outcomes) during the fiscal year. Goal statements explain the nature and scope of the work to be performed, and the time needed to accomplish the goal. Designing yearly work plans or goal statements may be done in conjunction with the development of the relevant departmental work plan so that the work of the department and the commission will complement each other throughout the year. When developing a work plan, commissions should take special care to ensure that they remain within the subject area purview of their enabling legislation.

Written Material:

**Berkeley Disaster and Fire Safety Commission
Proposed WORK PLAN – FY 2026-2027**

Mission Statement The Disaster and Fire Safety Commission serves as the public oversight body for Berkeley’s Measure GG and Measure FF funds, charged with reviewing the budget on a regular basis to ensure that the funds are spent in accordance with the intent of the voter approved measures, recommending the appropriate annual increase to the tax rate, and recommending new programs and policy positions requiring Measure GG and Measure FF funding. The ultimate goal of the Commission is to increase community safety, resilience, and education for community disaster preparedness. The Commission also reviews and makes recommendations on items referred by the City Council or other Commissions.

Summary of 2026-2027 Work Plan Activities

NAME	ACTIVITIES	EXPECTED OUTCOMES	COMMISSIONERS
1. Plan & Budget Oversight BFD Staff Contact: D. Sprague / K. May	a) Review BFD budget materials on a quarterly basis b) Review current presentation materials / dashboards and make possible recommendations for changes or modifications c) Review the percentage of funds earmarked for Grizzly Peak and Panoramic Fire Zones	a) Provide input for quarterly and annual budget; Provide Annual budget recommendation to City Council on FF & GG; Provide City Council on annual GG increases b) Review and Support concentration of FF mitigation funds to Fire Zones 3 & 4 without sacrificing important programs and efforts in remaining fire zones c) Research possible funding for the Facilities Master Plan	<u>Murphy</u> Gordon Herzer-Baptiste Katz
2. Neighborhood Fire Resiliency BFD Staff Contact: C. Arnold	a) Initiate process to monitor EMBER and new Building Code compliance with Staff-including the Fire Marshall and Building Department b) Obtain updates on HH mesh program	a) Review metrics and presentation materials/dashboards provided by Staff on EMBER and HH compliance b) Provide input and recommendations to BFD on expanding and improving the HH program	<u>Murphy</u> Dadmun Katz

2026-2027 DFSC WORK PLAN

Internal

	c) Monitor progress by Berkeley Firesafe Council on Tree removal and clean-up project d) Collaborate with Staff on providing recommendations to obtain additional funding for Vegetation Management and Home Hardening	c) Reports to full Commission from the Workgroup on a regular basis and requests an annual presentation from BFC d) Research possible funding resources for Home Hardening and Vegetation Management	
3. Safe Passages BFD Staff Contact: C. Arnold / S. Lana	a) Review Safe Passage Components to EMBER ordinance, discuss implementation priorities with Staff b) Review Evacuation Study Results with Staff and draft recommendations for implementation c) Coordinate efforts with Vision Zero Workgroup	a) Recommendations for Safe Passages implementation in very high and high Fire Zones b) Provide input to Staff on recommendations and implementation c) Provide a joint report with Street Trauma Prevention Program workgroup to the full commission	<u>Gordon</u> Bradstreet Darling
4. Street Trauma Prevention Workgroup BFD Staff Contact: Chief Sprague	a. Gather and evaluate data related to street trauma in Berkeley (collisions and injuries and fatalities occurring among pedestrians, bicyclists, and vehicle occupants) b. Seek input and feedback from community groups to improve understanding of concerns regarding street trauma prevention and response. c. Develop recommendations to Council on street trauma prevention. d. Advocate for reinstatement of the STP program. e. Collaborate with Fire on the structure and function of the STP program if it is reinstated.	a. Develop summation of findings on the nature and severity of street trauma incidents for DFSC; identify trends and other factors to the extent feasible. b. Convey outcomes to DFSC; identify areas of common concern. c. Present recommendations to DFSC for referral to Council on street trauma prevention. d. Develop recommendations to the DFSC for referral to Council on reinstating the STP program. e. Develop recommendations to the DFSC for referral to Fire on the structure and function of the STP program if it is reinstated.	<u>Wilson</u> Gordon Herzer-Baptiste

* *COMMISSIONERS' MANUAL 2019 edition; Amended and officially adopted by Resolution No. 69,063-N.S. (2019)*

Alternative Action Considered:

None