

**Berkeley Disaster and Fire Safety Commission  
Proposed WORK PLAN – FY 2025-2026**

**Mission Statement** The Disaster and Fire Safety Commission serves as the public oversight body for Berkeley’s Measure GG and Measure FF funds, charged with reviewing the budget on a regular basis to ensure that the funds are spent in accordance with the intent of the voter approved measures, recommending the appropriate annual increase to the tax rate, and recommending new programs and policy positions requiring Measure GG and Measure FF funding. The ultimate goal of the Commission is to increase community safety, resilience, and education for community disaster preparedness. The Commission also reviews and makes recommendations on items referred by the City Council or other Commissions.

**Summary of 2025 - 2026 Work Plan Activities**

<u><b>NAME</b></u>	<u><b>ACTIVITIES</b></u>	<u><b>EXPECTED OUTCOMES</b></u>	<u><b>COMMISSIONER</b></u> <u><b>S</b></u>
<p><b>1. Plan &amp; Budget Oversight</b></p> <p><b>BFD Staff Contact: D. Sprague / K. May</b></p>	<p>a) Review BFD budget materials on a quarterly basis</p> <p>b) Review current presentation materials / dashboards and make possible recommendations for changes or modifications</p> <p>c) Review the percentage of funds earmarked for Fire Zones 3 and 4</p> <p>d) Collaborate with Staff on providing recommendations to obtain additional funding for Vegetation Management and Home Hardening</p>	<p>a) Provide input for quarterly and annual budget; Provide Annual budget recommendation to City Council on FF &amp; GG; Provide City Council on annual GG increases</p> <p>b) Review and Support concentration of FF mitigation funds to Fire Zones 3 &amp; 4 without sacrificing important programs and efforts in remaining fire zones</p> <p>c) Research possible funding resources for Home Hardening and Vegetation Management</p> <p>d) Research possible funding for the Facilities Master Plan</p>	<p><u>Murphy</u> Gordon TBD</p>
<p><b>2. Neighborhood Fire Resiliency</b></p> <p><b>BFD Staff Contact: C. Arnold</b></p>	<p>a) Initiate process to monitor EMBER and new Building Code compliance with Staff- including the Fire Marshall and Building Department</p>	<p>a) Review metrics and presentation materials/dashboards provided by Staff on EMBER and HH compliance</p>	<p><u>Murphy</u> TBD TBD</p>

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	<ul style="list-style-type: none"> <li>b) Obtain updates on HH mesh program</li> <li>c) Monitor progress by Berkeley Firesafe Council on Tree removal and clean-up project</li> </ul>	<ul style="list-style-type: none"> <li>b) Provide input and recommendations to BFD on expanding and improving the HH program</li> <li>c) Reports to full Commission from the Workgroup on a regular basis and requests an annual presentation from BFC</li> </ul>	
<p><b>3. Safe Passages</b></p> <p><b>BFD Staff Contact: C. Arnold / S. Lana</b></p>	<ul style="list-style-type: none"> <li>a) Review Safe Passage Components to EMBER ordinance, discuss implementation priorities with Staff</li> <li>b) Review Evacuation Study Results with Staff and draft recommendations for implementation</li> <li>c) Coordinate efforts with Vision Zero Workgroup</li> </ul>	<ul style="list-style-type: none"> <li>a) Recommendations for Safe Passages implementation in very high and high Fire Zones</li> <li>b) Provide input to Staff on recommendations and implementation</li> <li>c) Provide a joint report with Street Trauma Prevention Program workgroup to the full commission</li> </ul>	<p><u>Gordon</u> Wilson Herzer-Baptiste</p>
<p><b>4. Street Trauma Prevention Program</b></p> <p><b>BFD Staff Contact: S. Gallagher</b></p>	<ul style="list-style-type: none"> <li>a. Meet regularly with the STP program manager on priorities, decision-making, internal processes, challenges and other matters.</li> <li>b. Develop policy briefs and recommendations related to street trauma prevention and response.</li> <li>c. Develop a compilation of research findings and best-practices related to street trauma prevention and response and provide, or arrange for, presentations to the DFSC, and, if warranted, to members of Council.</li> <li>d. Collaborate and communicate with other entities, including other City commissions, on the role of the fire service in preventing, and responding to, street trauma incidents.</li> </ul>	<ul style="list-style-type: none"> <li>a. Assist in the development of written STPP goals, methods, and measurement tools.</li> <li>b. Provide ongoing feedback and recommendations to improve the STPP.</li> <li>c. Memoranda and / or referrals for approval from the DFSC for the City Council.</li> <li>d. Presentations and approved recommendations from DFSC to the City Council.</li> <li>e. Presentations for other entities on the STP program and the role of the fire service in both preventing, and responding to, street trauma incidents.</li> <li>f. Written communications and possible special sessions with</li> </ul>	<p><u>Wilson</u> Gordon Herzer-Baptiste</p>

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		relevant City Commissions such as Transportation and Infrastructure, Planning, Aging and others.	
<p><b>5. Community Outreach</b></p> <p><b>BFD Staff Contact:</b> S. Lana / J. Albrecht</p>	<p>a) Regular meeting with staff to monitor and assist in ongoing outreach activities</p> <p>b) Confer with Staff regarding current Communications Plan</p> <p>c) Assist in finding resources to implement unfulfilled activities of the Communications plan or other outreach activities</p>	<p>a) Present reports to DFSC on results of meetings</p> <p>b) Provide recommendations to improve or modify the Communications Plan</p> <p>c) Provide recommendations to implement unfulfilled activities or other outreach activities</p>	<p><u>Bradstreet</u> Herzer- Baptiste TBD</p>

\* COMMISSIONERS' MANUAL 2019 edition; Amended and officially adopted by Resolution No. 69,063-N.S. (2019)